



IVTF

International Virtual
Tennis Federation

INTERNATIONAL VIRTUAL TENNIS FEDERATION BY-LAWS

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INTRODUCTION

The International Virtual Tennis Federation's headquarters are currently located in Lausanne, Switzerland, decided by the General Meeting of Vienna, Austria held on 1 January 2024.

The International Virtual Tennis Federation was founded in Vienna, Austria on 1 January 2024 by the legal representatives of the International by means of Public deeds signed before the Notary Mr. Alfred Berger, with the protocol number 2486.

The International Virtual Tennis Federation is a non-profit making organisation of unlimited duration whose goal is to promote all forms of Virtual Tennis throughout the world.

The International Virtual Tennis Federation recognise the International Organisations who manage the sport, as the Esports Organizations and Tennis Federations, the International Olympic Committee, and another organisations who promote the sport development, without distinctions.

MEMORANDUM OF ASSOCIATION

I The name of the organisation is International Virtual Tennis Federation.

The International Virtual Tennis Federation, henceforth the IVTF, is the maximum authority in the world for Virtual Tennis in all its forms and the ultimate arbitrator for any question related to the sport.

The International Virtual Tennis Federation is an independent association constituted by Federations and/or Associations or corresponding Organisations who are properly affiliated and recognised.

II IVTF's headquarters are currently located in Switzerland, Rue de l'Aurore n.1, 1005 Lausanne, with the following email address secretariat@IVTF.com

Any change of address or domicile could be decided by the Board of Directors and subsequently submitted for approval by the General Assembly.

It could be organised an Operative Office in the city where the President has his own residence, or where the President and Board of Directors decide.

III The objects and purposes, without being limiting, for which the Federation is established are to:

- (a) foster the growth and development of the sport of Virtual Tennis on a worldwide basis;
- (b) perform the functions of the world governing body for the sport of Virtual Tennis;
- (c) make, amend, uphold and enforce the Rules of Virtual Tennis;
- (d) achieving a consistent interpretation of Virtual Tennis rules and match control whilst providing recommendations and advice to Judges and Umpires;
- (e) promote universally the development of the game at all levels and ages for both able-bodied and disabled men and women;
- (f) take such measures as may appear expedient for advancing the interests of Virtual Tennis from an international point of view;
- (g) promote and encourage the teaching of Virtual Tennis;
- (h) make and uphold the Regulations for the International Team and Individual Championships and the competitions of the Federation;
- (i) award Official Virtual Tennis Championships recognised by the Federation;



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- (j) give the Members of the Federation by joint action a greater influence in their dealings with the governing bodies of other sports;
- (k) preserve the independence of the Federation in all matters concerning the game of Virtual Tennis without the

intervention of any outside authority in its relations with its Members and other regional organisations affiliated to the Federation;

- define the requirements for player status in Virtual Tennis and to regulate amateur, professional and mixed amateur/professional play;
- periodically printing and publishing, as required, all the standards and rules that may be necessary to enable the appropriate development of Virtual Tennis;
- administrate the finances of the Federation in such a manner as shall be deemed expedient;
- preserve the integrity and independence of Virtual Tennis as a sport;
- engage in any other act or activity that is not prohibited under any law for the time being in force in the Country where the Federation has the Headquarter;
- establish and foster relations, contacts and negotiations with Associations, Federations and other sports related Organisations;
- strengthening friendship and sporting ties between the different members and encouraging inscription of new members;
- requiring all the members to accept the sanctions that any one of them might impose on any of their own affiliates;
- acting as arbitrator and resolving any disputes between members, and in general, upholding the principles on which the IVTF is founded, taking any measures that may appear necessary to defend the interests of Virtual Tennis from all points of view, including international;
- represent the sport of Virtual Tennis in front of International Organisations, International Sport Federations and any other organisation, defending the own interests and the full integration in the International Olympic Committee and the participation in the Olympic Games.

Generally, all acts as consequence of previous behaviour, or an act toward a benefit for international sport development and toward Virtual Tennis particularly;

- carry out its objects and purposes without unfair discrimination on grounds of colour, race, nationality, ethnic or national origin, age, sex or religion. In fact, the IVTF will follow the Olympic principles;
- support an equal representation of women in sport activities and sport management.

(l) The liability of the members is limited.

(m) This memorandum may be amended at any time and from time to time in such manner as may be prescribed by the Articles of Association of the Federation



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ARTICLES OF ASSOCIATION

1. INTERPRETATION

In the interpretation of these presents, unless there be something in the subject or context inconsistent there with:

“the Act” means the valid act established for international sport federations in the country where the Federation has the own headquarters, as amended from time to time;

“by-law/s” mean the independent and additional rules and regulations known as “The by-Laws of International Virtual Tennis Federation” established in accordance with and subject to the Memorandum and Articles of Association of the Federation and which form part of the Constitution. PROVIDED that in the event of a conflict between the interpretation expressed in the by-laws and that expressed in the Memorandum and Articles of Association, the latter shall prevail;

“the Constitution” means the Memorandum and Articles of Association and the by-Laws of the Federation referred to collectively;

“the Council” means the delegates of all the Members assembled in a General Meeting; “the Board of Directors” means the Board of Directors for the time being of the Federation;

“a Director” is any member of Board of Directors, excluded

The President; “the Federation” means The International

Virtual Tennis Federation;

“General Meeting” and “Meeting” includes an Annual General Meeting and an Extraordinary General Meeting of the Members;

“Member/s” mean Class A Members, Members and Members of the Federation referred to collectively;

“National Federation” and “National Association” indicates coincident entities as regards the Federation from time to time, existing one or the other depending of local organisation of each country or territory;

“country” is an independent state or sport country;

“sport country” is referred to a geographic territory or region, even not recognised as state, with enough governmental autonomy, under the fact is juridical autonomous also for the own sport management;

“month” means calendar month;

“the Office” means the Registered Office for the time being of the Federation;

“the Professional Executive” means the executive staff employed by the Federation exclusive of the Officers appointed under Article 22.



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“the Professional Staff” means any staff employed by the Federation, including members of the professional executive;

“the Register” means the register of members to be kept pursuant to respective section of the Act;

“Resolution” includes motion;

“Resolution of Board of Directors” has the meaning assigned to it by the Act;

“Resolution of the Council” means a Resolution of the Members entitled to vote acting through their duly- designated voting delegates at a General Meeting;

“in writing” and “written” include printing, lithography and other modes of representing or reproducing words in a visible form;

words signifying the singular number also include the plural number and vice versa;

words signifying “persons” include corporations and any other entities or bodies whether incorporated or not;

words signifying the masculine gender include the feminine and neuter genders and vice versa. References to Virtual Tennis players shall signify a reference to both amateur and professional players. Words “electronic mail” and “e-mail” indicates coincident concept.

The general and fundamental principles of the Olympic Charter are applicable and no provision of this Constitution which relates to participation in the Olympic Games and other events approved by, or held under the auspices of the International Olympic Committee, shall be deemed to conflict with or derogate from these principles.

2. MEMBERSHIP CATEGORIES

2.1. Membership to IVTF is open to all national Virtual Tennis associations and/or federations or corresponding organisations, from a state or sport country, who manage the control and disciplinary of Virtual Tennis sport in the own territory, and could be elected as affiliated IVTF member.

The Federations, Associations or corresponding organisation must in turn acknowledge the IVTF as sole governing body of the sport of Virtual Tennis throughout the world and accept the by-laws, rules and standards of the IVTF. It is essential that each Association is a non-profit Association.

The constitution and the rules of a member could not be in conflict with the one from IVTF. In case of conflict should prevail the IVTF rules.

Each member association or Virtual Tennis federation or corresponding organisation which requests membership to the IVTF must emit licenses to its registered players.

Upon acceptance, the said corresponding National Virtual Tennis Associations or organisations will be known as “Associate Member”.

2.2. The Members of the Federation shall be as follows:

2.2.1. CLASS A MEMBERS

2.2.1.1. Class A Members shall be the founder organisations of International Virtual Tennis Federation and the organisation from the Nation where has been registered the creation of Virtual Tennis.

2.2.1.2. Class A Members shall be entitled to attend and to speak at General Meetings but shall not be entitled to vote.

2.2.2. MEMBERS

2.2.2.1. Members are: National Virtual Tennis associations or federation or corresponding organisations of independent

countries or territories that could be also from Class A and which, in the opinion of the Council, are sufficiently developed in Virtual Tennis matters to warrant membership.

2.2.2.2. Members shall be entitled to attend and to speak and to vote at any General Meeting.

2.2.3. MEMBERS

2.2.3.1. Members are: Virtual Tennis associations or corresponding organisations of countries or territories which, in the opinion of the Council, are not sufficiently mature in Virtual Tennis matters to warrant Membership, but are sufficiently developed to warrant Membership. A Member will provide all the support it can for the creation in short time of an entity with the wish to be admitted as Member.

2.2.3.2. A Member who not reach the in a five years period from its admission, the membership will automatically finish.

2.2.3.3. Members shall be entitled to attend and speak at General Meetings but shall not be entitled to vote.

2.3. Upon being elected member of the IVTF, each Associated Member automatically becomes a member of the Continental Federation corresponding to their country.

The Continental Federations should be officially founded before being able to benefit from the provisions set out in the by-laws.

2.3.1. 2.3.1. With the agreement of the interested parties, the General Assembly has the authority to change the Continental Federation to which an Associated Member belongs.

2.4. Affiliation to the IVTF is also open to any international organisation that might be founded by Associated Members in order to improve promotion of the sport in any specific part of the world, providing they accept the by-Laws, Rules and Regulations of the IVTF. The said international organisation will be not affiliated to the IVTF if has been accepted as members any entity that is not itself an Associated Member or recognised organisation of the IVTF.

2.5. Associated Members should specify in the own by-Laws the sole and exclusive acceptance for disputes of Court of Arbitration for Sport from Lausanne, Switzerland.

3. APPLICATIONS FOR MEMBERSHIP

3.1. A National Association or National Federation upon application (for membership of the Federation) shall ensure and certify that it operates as and is a properly constituted sports body in accordance with the law applicable to the country in which it is domiciled before making an application for membership. Further, such applicant shall ensure that on becoming a member of the Federation it shall remain such a properly constituted sports body throughout its membership of the Federation, and shall advise the Federation should there be a fundamental change in its ability to meet these requirements.

3.2. Where a National Association could be a member of a Regional Association recognised by IVTF, it may not apply for membership of the Federation until such time as it has become a member of such Regional Association. A National Association shall only be a member of one Regional Association.

3.3. Applications for Membership shall be considered at an Annual General Meeting of the Federation. Each application for membership, to be successful, must receive at least a two-thirds majority Resolution of the Council recorded at the Annual General Meeting in respect of the application.

When an application is received for Membership, the Board of Directors may appoint a representative to visit the relevant country to discuss the implications of the Membership; to advise on all relevant aspects of the game of Virtual Tennis and the activities of the Federation, and to study the standard of Virtual Tennis play within the country. The representative shall submit a report of his visit to the Board of Directors. The costs of and incidental to the visit shall be borne by the applicant for Membership.

- 3.4. A Virtual Tennis association of a commonwealth, protectorate, colony or special area may be accepted for Membership if:
 - 3.4.1. It has an Olympic Committee recognised by the International Olympic Committee; and
 - 3.4.2. It meets the requirements of Article 2.2.B.a. of the preceding paragraph; and
 - 3.4.3. It has the written consent of its parent-nation's Association; and
 - 3.4.4. It is completely independent and self-supporting.
- 3.5. National Virtual Tennis associations admitted to membership at any time after the allotment of votes to the current Full Members shall be allotted such number of votes as shall be determined by Resolutions of the Council in accordance with Article 3.3..
- 3.6. Each new application for Membership shall include full details of the development of the game of Virtual Tennis in the applicant's country and shall be accompanied by a certified copy of the applicant's Constitution and a sum equivalent to the Secretary fee for documents analyse of new candidates, and to the current subscription payable by a Member. If the application is approved at an Annual General Meeting, such payment will be applied towards the subscription amount due from the applicant; if the application is not approved, the subscription fee shall be returned to the applicant.
- 3.7. The Board of Directors, on receiving a new application for Membership, will analyse it during their meeting and in case it will be considered convenient, shall appoint a representative to visit the applicant's country and the representative shall submit a report of his visit to the Board of Directors. The costs of and incidental to the visit shall be borne by the applicant for Membership. Exceptionally, the costs of trip to the visit could be partially shared with the Federation, and the costs of local transport, board and accommodation incidental to the visit shall be borne by the candidate.
- 3.8. Initial applications by Members for Membership shall be considered at an Annual General Meeting only if the applicant has been a Member for at least three years and the application was received on or before the previous Annual General Meeting. Applications from Members who have previously been Members do not have to wait a further three years and shall be considered at the Annual General Meeting immediately following a valid application.
- 3.9. Applications for membership must reach the Company in accordance with Article 15 to qualify for inclusion in the agenda for the next ensuing Annual General Meeting.
- 3.10. If approved for membership at the Annual General Meeting of the Company, new applicants shall initially be offered Membership. If, following the division of a territory or state -already affiliated to the Federation as Member- into two or more countries, an application is received from one of the said countries (being a newly independent country with a Constitution) then the said applicant may be offered Membership if, the Council decides, by passing a resolution with at least a two-thirds majority, that the new applicant possesses a sufficient level of maturity in Virtual Tennis matters to justify Membership. In the contrary it could be assigned the Membership if apply to the requirements and following the particular Associate Member category requests.
- 3.11. There shall be only one member per country or territory unless otherwise decided by a two thirds majority Resolution of the Council.
- 3.12. Upon renewal of membership, or in the case of a new member, upon making the application

for membership, each member thereby agrees to abide by the Constitution, decisions and rulings of the Federation. A Member shall be deemed to renew its membership as of the first day of January in each year provided that the provisions of Article 4 below remain inoperative. Following admittance as a Member, in the event that any change is made to the Member's constitution, the Member shall submit their updated constitution to the Company.

- 3.13. Requests for affiliation by the National Virtual Tennis Associations and Federations or Organisations will follow the following

procedure

- 3.13.1. The requests for affiliation for a National Virtual Tennis Association and Federation or corresponding Organisation should be made on the appropriate form (see Annex 1) and sent to the President of the IVTF.

The request will include information referring to the country/territory to be represented and specify the number of affiliated clubs and players. A copy of the articles of Association, the By-Laws will be included in the language of the country applicant as well

as a direct translation in either Spanish or English as well as the names and addresses of the main directors shall be included.

For admittance and recognise of an Associate Member of , an application will not be accepted unless the organisation has an official certification from its state/territory sports council or similar body with sport jurisdiction, where the Association or Federation has the own registered office. The certification will show the authenticity of the applicant and demonstrate the support by the recognised authorities in the country of origin.

Their by-Laws must be wholly compatible with those of the IVTF.

- 3.13.2. The President of the IVTF will transmit the request along with the received information to the members of the Board of Directors.
- 3.13.3. The Board of Directors will have the right to name the applicant Associated Member, as indicated in article 2.2.. The other Associated Members will be informed of the acceptance as soon as possible.
- 3.13.4. The acceptance of a new Associate Member from the Board of Directors should be presented to the next Annual General Meeting with request of confirmation.

- 3.14. Each Associated Member or Affiliated Organisation shall provide the General Secretary of the IVTF with all the information that may be required for administrative and informative purposes whenever is requested and not later than the 31st of May each year. This information will include the address of the headquarters, e-mail address, telephone and fax numbers of the entity, names and addresses of the main directors, the number of affiliated clubs or sport associations and players, the official competitions held.

4. RESIGNATION, SUSPENSION OF MEMBERSHIP, TERMINATION OF MEMBERSHIP AND EXPULSION

- 4.1. Any Member or Member may resign as a Member by notice in writing to the Federation delivered on or before the 31st day of December in any year and in default shall be held liable for the subscription for the following year. Upon such resignation, the votes held by such resigning member shall be deemed to have been thereby surrendered for cancellation and shall accordingly be cancelled by the Board of Directors forthwith. The Register of Members shall be amended accordingly.
- 4.2. Any Member or Member whose continued membership would, in the opinion of the Council, seriously damage the international standing of Virtual Tennis as a world sport, shall be suspended as a Member of the Federation if a Resolution of the Council to that effect is carried by a two-thirds majority. Any such suspension shall be effective at the conclusion of the General Meeting at which such Resolution is passed but may be reviewed at any subsequent Annual General Meeting of the Federation.

4.3. Any Member which, in the opinion of the Council, does not adequately represent the institution managing the game of Virtual Tennis in its country or territory or which has acted against the predicted from the Constitution (or not acted in accordance to any Rules, Regulations or by-Laws published from time to time by the Federation), shall stand expelled from the Federation, if a Resolutions of the Council to that effect is carried by a four-fifths majority.

- 4.4. Any Member or Member who fails for two successive years to pay its subscriptions may either (i) be suspended (by a resolution of the Council passed with at least a two-thirds majority) or (ii) be expelled (by a resolution of the Council passed with at least a two-thirds majority) from the Federation. The Board of Directors shall determine whether the sanction in the resolution to be put to the Council should be suspension or expulsion. Any proposed suspension or expulsion shall be upon notice as specified in Article 4.5. below.
- 4.5. Notice of any proposed suspension or termination of membership, expulsion or re-admittance to membership, with the exception of the lifting of a suspension under Article 5.6., shall appear on the agenda of the General Meeting at which it is to be moved.
- 4.6. Any Member who is suspended shall not be entitled to submit resolutions to, attend or vote at any General Meeting of the Federation and shall not participate in the Official Competitions of the Federation.
- 4.7. Between General Assemblies, the Board of Directors has the power to suspend the affiliation of an Associated Member if, in its opinion, the Member is acting against the interests IVTF or its principles or aims.
- (i) The Board of Directors can put an end to the suspension at any time.
 - (ii) If a suspension enters into effect before a General Assembly is held, during the General Assembly should vote to uphold or revoke the suspension, which requires the two-thirds majority of registered votes.
 - (iii) The fact that the General Assembly upholds the sanction does not alter the authority of the Board of Directors to revoke the suspension once new events come to light.
- 4.8. Affiliation fees or other payments incurred by the suspended Member will not be paid during the suspension period. If a Member is suspended, and while it is, it will be deprived of all the affiliation rights and will not be able to participate in any of the acts depending on or sponsored by the IVTF, be they sporting or social.

5. RE-ADMITTANCE TO MEMBERSHIP

- 5.1. Any former Member which has applied for re-admittance to membership may, when it has fulfilled the requirements set out below, be re-admitted as a or a Member at the discretion of the Council if a Resolution of the Council to that effect is carried by a two-thirds majority.
- 5.2. Provisions of Article 3 dealing with new applications for Membership shall apply to any application for re-admission.
- 5.3. Unless waived in accordance with sub-paragraph 5.4. of this Article, it shall be a condition precedent to any such re-admission to Membership that the Association concerned shall make the following payments:
- (i) Any subscription arrears up to the date when the relevant Association ceased to be a Member;
 - (ii) The subscription for the year of re-admission;
 - (iii) Only in the case of a Member expelled pursuant to Article 4.4., a penalty in the amount equal to one year's subscription.
 - (iv) Any subscription arrears to its Regional Association (if it has one) up to the date when the relevant association ceased to be a member, together with its subscription to its Regional Association (if it is existing, is recognised by IVTF, and has fixed a subscription fee) for the year of re-admission.



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- 5.4. The Council may in exceptional circumstances, by Resolution passed with at least a two-thirds majority, waive payment of any or all of the sums mentioned in the sub-paragraph 5.3. of this Article.
- 5.5. Any Member, who has been suspended pursuant to Article 4.2. may apply for a lifting of any suspension and may, when it has fulfilled the requirements set out in sub-paragraph 5.7. of this Article, have its suspension lifted at the discretion of the Council if a Resolution of the Council to that effect is carried by a two-thirds majority.
- 5.6. Any Member who is suspended pursuant to Article 4.4. may, when it has paid in full any outstanding subscriptions, apply

for a lifting of that suspension and have its suspension lifted at the discretion of the Board of Directors with readmission effective from 1st January the following year (the year of re-admission).

5.7. Subject to Article 5.6., unless waived in accordance with sub-paragraph 5.8. of this Article, it shall be a condition precedent to the lifting of any suspension that the Association concerned shall make the following payments:

- (i) Any subscription arrears up to the date when the relevant Association was suspended;
- (ii) The subscription for the year of re-admission.
- (iii) Any subscription arrears to its Regional Association (if it has one) up to the date when the relevant association ceased to be a member, together with its subscription to its Regional Association (if it is existing, is recognised by IVTF, and has fixed a subscription fee) for the year of re-admission.

5.8. The Council may in exceptional circumstances, by Resolution passed with at least a two-thirds majority, waive payment of any or all of the sums mentioned in the sub-paragraph 7. of this article.

5.9. Following a suspended member's re-admission to membership, it shall be permitted to enter IVTF Competitions for the year of re-admission.

5.10. A Member who is re-admitted may opt to pay in addition the current year's subscription. This will entitle that member to all the benefits of full membership remaining for the current year.

6. SUBSCRIPTIONS

6.1. Members and Members shall each pay an annual subscription in such amount as may be fixed and published from time to time in the by-Laws by Resolution of the Council, and shall be paid in the lawful currency of the United States of America or the equivalent in any other currency acceptable to the Council.

6.2. Members could have access to all competitions and official IVTF events, for a maximum period of five years from their admittance, and with the payment of fixed entry or participation fee increased of 100 %.

6.3. Subscription fees shall be increased annually on a percentage basis indicated by the international index published by the Organisation of Economic Cooperation and Development (OECD).

6.4. The initial subscription fee shall be payable on the election to Membership of the Federation. Such initial subscription fee shall be deemed to include the par value amount payable upon the allotment of votes under Article 3. Subsequent subscriptions shall be due on the first day of January of each year.

6.5. Any Associated Member which has not paid their corresponding fees will not be able to participate in an official competition which depends on the IVTF, nor participate in those organised by others.

6.6. The affiliation fees to Regional Federations, when they are the Continental Federations, could be not higher than Fifty percent of affiliation fees fixed by IVTF, and could be requested to the Associate Members and received, only in case they are constituted, properly active and previously recognised by IVTF.

6.7. The fees will be set in accordance with the number of corresponding votes in accordance with Appendix A.

6.8. The Affiliation fees should be paid before any Associated Member or their representative teams participate in any official competition depending on the IVTF. Should the competition be held before the corresponding Affiliation fee has been set, the same amount as the previous year will be paid, the payment being adjusted when the Affiliation fee is known.

7. REGIONAL ASSOCIATIONS

7.1. Regional Associations which have been in existence for at least three years may apply for affiliation to the Federation.

7.2. Due notice of application for affiliation must reach the Federation in accordance with the provisions of Article 15 and shall include:

- (i) The name of the Regional Association;
- (ii) The Constitution, copy of its statutes and a description of the past activities of the Regional Association;
- (iii) The membership fees payable by National Associations;
- (iv) The names of the office holders of the Regional Association;
- (v) The names and addresses of affiliated nations;
- (vi) A list of tournaments and other events which the Regional Association organises on a regular basis and
- (vii) A list of any international affiliations.

7.3. Each applicant to be successful must receive two-thirds of the votes recorded by a Resolution of the Council to that effect at an Annual General Meeting.

7.4. Following affiliation the Regional Association must have any amendment to its membership fees approved by the Board of Directors in advance of the implementation of any such amendment and must notify the Federation immediately of any amendment to its constitution. Any changes to a Regional Association constitution and/or by-Laws which are found to be in conflict with the IVTF Constitution and/or by-Laws will be subject to invalidation by the Federation, irrespective of whether they have already been approved by the Regional Association AGM.

7.5. Regional Associations may accept for membership any or Members which are within the geographical region in respect of which the Regional Association has been established. In addition, a Regional Association may accept temporary for membership a National Association which is not a Member of the Federation provided that such association applies for and is accepted as a Member within one year of the commencement of its membership in the Regional Association. If the Federation should not accept the candidate to Associate Member of, the Regional Association should terminate the affiliation of the national association.

7.6. The functions of a Regional Association shall be:

- (i) To provide a link between its affiliated members and the Federation;
- (ii) To execute all functions which the Federation may delegate to the Regional Association;
- (iii) To represent its affiliated members in their dealings with the Federation, if asked to intervene on their behalf;
- (iv) To uphold the Constitution, Rules and Regulations of the Federation;
- (v) To promote and stimulate competition and sportsmanship among its affiliated members;
- (vi) To establish and sanction calendars of events at all levels within the Region and with respect to international Tours extending beyond the Region, to recommend events and calendars to the Federation for inclusion in such international calendars;
- (vii) To administer as required by the Federation any Federation funds which the Regional Association may receive, and to provide to the Federation, on request, independently audited accounts for the Regional Association.
- (viii) To promote, establish and coordinate development and educational programmes within the Region.

7.7. A Regional Association shall have no authority of any kind to act as an agent or representative of, or otherwise to enter into any contract or commitment on behalf of, the Federation, except as specifically authorised in writing.

7.8. Regional Associations shall at all times work within the Constitution and Regulations of the Federation and shall accept as final the ruling of the Federation in any matter.

8. RECOGNISED ORGANISATIONS

8.1. National or International Organisations that are not for profit and are concerned with the benefit, development, interest and promotion of Virtual Tennis may apply to the IVTF for the status of a Recognised Organisation.

- 8.2. A Recognised Organisation will provide all the support it can for the development of Virtual Tennis internationally. The acceptance and the maintenance of its status as Recognised Organisation by IVTF has to be renovated all years during the Annual General Meeting. The Recognised Organisation could participate to the General Meetings having right to talk but without the right to vote. The President has to invite the Recognised Organisation to take part at AGM.
- 8.3. Due notice of the application to be a Recognised Organisation must reach the Federation in accordance with Article 15 and shall include:
- (i) The name of the organisation;
 - (ii) The Constitution and a description of the past activities of the organisation;
 - (iii) The names of the office holders of the organisation.
- 8.4. Each applicant to be successful must receive two-thirds of the votes recorded by a Resolution of the Council to that effect at an Annual General Meeting.
- 8.5. A subscription shall be set annually by the Board of Directors and shall be payable upon election as a Recognised Organisation. Subsequent subscriptions shall be due on the first day of January each year.
- 8.6. Any Recognised Organisation may resign by notice in writing to the Federation delivered on or before the 31st day of December in any year. No part of the subscription due for that year shall be refundable.
- 8.7. Any Recognised Organisation that fails for two successive years to pay its subscription may be expelled from the Company if a resolution to that effect is passed with at least a two-thirds majority. Notice of any proposed expulsion shall appear in the Agenda of the General Meeting at which it is to be moved.
- 8.8. Any Recognised Organisation whose continued membership would, in the opinion of the Council, damage the international standing of Virtual Tennis as a world sport, shall be suspended if a Resolution of the Council to that effect is carried by a two-thirds majority.
- 8.9. Recognised Organisation shall at all times work within the Constitution and Regulations of the Federation and shall accept as final the rulings of the Federation in any matter.

9. EXCLUSIVE VOTING RIGHTS OF MEMBERS

- 9.1. Members shall be entitled to the number of votes set against their respective names at Appendix A the 1st of January of every year, and shall thereby be entitled to assigned votes per allotted to it to be used during General Meetings and Extraordinary Voting of current year, unless otherwise specified herein.
- 9.2. Upon election to Membership, the new Member shall be allotted the current year votes.
- After two years a Member may put forward a Resolution for an increase in votes in accordance with Article 15. A Member which has applied for and has been granted an increase in votes at an AGM in one year may not apply for a further increase in votes at the AGM in the following year.
- 9.3. The Council at an Annual General Meeting may consider a Resolution submitted by a Member for an increase or reduction in votes provided that notice of such Resolution is given in accordance with Article 15. Any increase or reduction must be limited to the next votes category: 1, 3, 5, 7, 9 and 12. If a Member holding only one vote submits a resolution for a reduction in



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votes in accordance with Article 15., such vote shall, upon passing of that Resolution, be cancelled and a issued.

- 9.4. In the case of an application for an increase in the number of votes, the Board of Directors may appoint a representative to visit the country or territory of the Member concerned and submit a report of the visit to the Board of Directors. The cost of this visit shall be borne by the Member concerned.

9.5. A Member that has been elected a Member and has subscribed for an increased number of votes, shall be allotted such further number of votes as may be conferred upon it by Resolution of the Council. A Member representing the remainder of a country that has been divided into two or more countries may suffer a reduction in its entitlement to votes.

9.6. No application by a Member for an increase in votes shall be accepted from a Member who during the past two years has applied for and been given a decrease, unless subscriptions for the previous years are paid at the higher rate; and no application for a decrease in votes shall be accepted from a Member who, during the past two years, has applied for and been given an increase in votes.

9.7. Any Resolution of the council to approve an increase or reduction in votes shall require a two-thirds majority.

10. VOTING BY MEMBERS

10.1. The votes to which any Member is entitled shall be cast by one of its delegates, who shall be named prior to the opening of the General Meeting concerned, or by the General Secretary and/or the President of Associate Member in case of Extraordinary Voting.

10.2. An inquiry of Extraordinary Voting could be required by the Board of Directors when important circumstances require it and the next General Meeting is not yet called. Voting should be done by means of the own official e-mail address and with signature of General Secretary and/or President of Associate Member. PROVIDED that a voting is done by post, facsimile or electronic mail, to approve shall require a two-thirds majority.

11. THE COUNCIL

11.1. The Federation shall be governed by the delegates of the Members assembled in a General Meeting who collectively shall constitute the Council PROVIDED that:

- (i) No delegate of a Member whose subscriptions are in arrears shall be entitled to attend or vote at any General Meeting of the Company; and
- (ii) A delegate must be either a national of the country represented by the Member for which he is a delegate; a person permanently resident in that country; or an official of at least two years' standing in the Member Association.
- (iii) Nomination of a delegate who is not a national of the country he represents, but who meets the above qualifications, shall be received by the Federation 10 days before the General Meeting, together (as appropriate) with a certificate from a Member that voting instructions have been given to him.

11.2. The number of delegates representing Members entitled to attend General Meetings shall be three in respect of Members having the maximum number of 12 votes allotted to them, and two in respect of all other and Members. Any Member hosting a General Meeting shall be entitled to send three additional representatives to such General Meetings as observers without power to speak or vote.

11.3. Members of the Board of Directors shall be entitled to attend and to speak at General Meetings but shall have no entitlement to vote, other than as a delegate of a Member acting in accordance with Article 10 and Article 11.



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- 11.4. Non-accredited persons may attend a General Meeting of the Council only with the express prior permission of the President. Such persons may speak if the Council so permits but shall not in any case have any entitlement to vote.
- 11.5. A Regional Association shall be entitled to be represented by two persons at any General Meeting. The representatives

shall be the President and/or any other person designated by the Regional Association, provided that shall be received at least 48 hours before starts the General Meeting in writing to the Federation. Any such representatives shall be entitled to speak but not vote.

11.6. A Recognised Organisation shall be entitled to be represented by one Observer at any General Meeting. The Observer shall be the President or any other person designated by the Recognised Organisation, provided that shall be received at least 48 hours before starts the General Meeting in writing to the Federation. Any such Observer shall not be entitled to speak or vote.

11.7. The Council shall elect a Board of Directors every four years at the Annual General Meeting, and may, in turn, delegate all or any of its powers to the Board of Directors. The Board of Directors may delegate all or any of its powers to Committees and Commissions duly appointed by it.

12. ANNUAL GENERAL MEETINGS

12.1. A General Meeting of the Council constituted in accordance with Article 11. shall be held annually (“the Annual General Meeting – AGM”) at a place and time appointed by the Board of Directors. Members hosting Meetings of the Company shall guarantee that those entitled to attend shall be allowed to do so.

12.2. The business of an Annual General Meeting shall be:

- (i) To approve the minutes of the last General Meeting and of the possible Extraordinary General Meeting that might have been held since the previous General Meeting
- (ii) To receive the annual report of the Board of Directors;
- (iii) To receive the statement of accounts for the past financial year, duly audited;
- (iv) To consider and deal with:
 - (1) Applications for membership;
 - (2) The revision of Votes of Members;
 - (3) Applications for affiliation from Regional Associations;
 - (4) Applications for Official Championships;
 - (5) Resolutions to amend the Rules of Virtual Tennis;
 - (6) Resolutions embodying alteration to the principles of the Constitution and the Regulations for international competitions of the Federation;
- (7) Other Resolutions, of which due notice shall have been given in accordance with Article 15.
- (v) To consider and confirm, revise or remove, any prohibitions or penalties inflicted upon any Member or former Member or any other person under this Constitution or the by-Laws or Rules of the Federation.
- (vi) To elect every four years for a four year term, the President of the Federation.
- (vii) To elect every four years for a four year term, the Board of Directors and Honorary Treasurer of the Federation.
- (viii) To appoint annually the Auditors to the Company.
- (ix) To receive nominations and, if approved, to elect Honorary Life Presidents, Honorary Life Vice Presidents and Honorary Life Counsellors of the Federation.
- (x) To transact any other business relating to the affairs of the Federation of which due notice has been given subject to the provisions of these Articles.
- (xi) Questions and answers.

- 12.3. The Annual General Meetings with elective characteristics, every four years, has to be celebrated during Summer Olympic Games year, or, at least, before the end of March of following year.

13. EXTRAORDINARY GENERAL MEETINGS

- 13.1. An Extraordinary General Meeting of the Council may be convened at any time by the Board of Directors and shall be convened within eight weeks after the receipt by the Federation of a requisition in writing to that effect by Members representing between them at least one-half plus one of the aggregate votes capable of being cast at any General Meeting of the Federation.
- 13.2. Every such requisition shall specify the business for which the Extraordinary General Meeting is to be convened. No other business except the confirmation of the Minutes of the last preceding General Meeting and that specified by the requisition shall be transacted at any such Extraordinary General Meeting.
- 13.3. For a change in the Articles of Association or by-Laws, proposed by the Board of Directors or a requisition in writing to that effect by Members representing between them at least one-half plus one of the aggregate votes capable of being cast at any General Meeting of the Federation, it will be always call an Extraordinary General Meeting.
- 13.4. In all cases, the Agenda has to be enclosed.

14. NOTICE OF GENERAL MEETINGS

- 14.1. Notice of every General Meeting stating the date, time and place thereof and the business to be transacted thereat, shall be sent to each Associate Member, Recognised Organisation, Regional Association, International Organisation, affiliated to IVTF, Board of Directors, General Secretary, Treasure, Officials, and Presidents, Vice-Presidents and Counsellors Honorary Life, as follows:
- (i) In the case of an Annual General Meeting, not less than ten weeks' written notice shall be given or such longer period as the Board of Directors may decide and announce in advance; and
 - (ii) In the case of any other Meeting requested by Associate Members or of Board of Directors ("an Extraordinary General Meeting"), not less than eight weeks' written notice shall be given.
- 14.2. The inadvertent failure or omission to give any such notice aforementioned shall not invalidate the proceedings of any General Meeting.

15. NOTICE OF RESOLUTIONS

- 15.1. The text of Resolutions to be brought forward at an Annual General Meeting must reach the Federation (with communication delivered to the General Secretary or to the President of Board of Directors) not later than three months before the date fixed for the next Annual General Meeting, unless such Resolutions are brought forward by the Board of Directors.
- 15.2. A Resolution of which due notice has not been given as aforementioned may not be considered at an Annual General Meeting unless a Resolution of the Council to that effect is passed by a four-fifths majority of the votes recorded in respect of the same deeming the matter to be urgent. If a vote is taken and if such Resolution is carried by the required majority in

accordance with the Constitution, the Resolution shall be deemed adopted.

- 15.3. A Resolution (other than a Resolution presented by the Board of Directors) which would or might have the effect of reversing a decision taken at the General Meeting immediately preceding shall not be entertained unless a Resolution of the Council to that effect is passed by a four-fifths majority of the votes recorded at such Meeting.

- 15.4. Written notice of the particulars of Resolutions intended to be brought forward by the Board of Directors for consideration at an Annual General Meeting shall be given to Members not less than thirty days before the date fixed for the Meeting.
- 15.5. Resolutions may be brought forward only by the Board of Directors, a Member or an affiliated Regional Association. A member whose subscription is in arrears shall not, however, be entitled to bring forward any proposed Resolution other than a Resolution for a reduction in the number of its Votes.

16. CONDUCT OF GENERAL MEETINGS

- 16.1. The agenda for each General Meeting of the Council shall be prepared by the Board of Directors or by any member of the Professional Staff acting in accordance with the instructions and under the authority of the Board of Directors.
- 16.2. The quorum shall be one half of the Members or any number of Members holding, in aggregate, at least half of the Votes, but a vote may be taken even if at any time some of the Member delegates comprising a quorum have left the conference hall.
- 16.3. (i) The President shall take the Chair at General Meetings.

However, in the event that the President: requires assistance in the conduct of the Meeting; or requires the Meeting to appoint a Chairman in his place: or is unable to attend the Meeting: then the first business at the General Meeting concerned shall be to select a Chairman.

(ii) Any member of the Professional Executive may request the Meeting to elect a Chairman if the circumstances set out in 16.3.(i) above exist. The Meeting shall be invited to nominate the following persons in order of priority:

- * A Vice President
- * A Director
- * An Honorary Life Counsellor
- * A Delegate

The Chair shall be elected by a majority Resolution of the Council. In the event that a candidate is either not nominated or elected from a particular category, then the next candidate from the next category shall be considered and so on until a Chairman is elected.

In any such election, each voting delegate of each Member shall only have one vote, notwithstanding the fact that the number of shares held by any one particular Member may be more than one.

- 16.4. The Board of Directors shall assist the Chairman in taking charge of the proceedings of a General Meeting and a member of the Professional Staff of the Federation shall act as Secretary of the General Meeting with such assistance as the Board of Directors may think necessary.
- 16.5. Prior to the commencement of any General Meeting:
- (i) Each Member represented shall name the delegate who will vote (in accordance with the number of votes held by the Member) for and on its behalf at the Meeting.
 - (ii) All Members whose subscriptions are in arrears shall be announced, and any delegates representing any Member in arrears shall thereupon pay the outstanding arrears in full or, failing such payment, leave the Meeting.
- 16.6. At the commencement of each General Meeting, three scrutineers shall be elected. Nominations for such scrutineers shall be accepted from any delegate of either a or Member, provided that no such delegate may put forward the name of more than one candidate. The vote for the election of the three scrutineers shall be taken by a show of hands.



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- 16.7. The Chairman of the Meeting shall decide all matters of procedure not prescribed by this Constitution.
- 16.8. The Chairman shall conduct the proceedings at the General Meeting and shall have power to interrupt the reading of any document or any speaker. Any person who disobeys a ruling of the Chairman in this regard or who otherwise

conducts himself in a manner detrimental to the orderly conduct of the Meeting may be directed to leave the Meeting by Resolution of the Council.

- 16.9. A General Meeting may be adjourned if a Resolution of the Council to that effect is carried by a two-thirds majority recorded in respect of the same.
- 16.10. The speech of the proposer of a motion shall not exceed five minutes and that of each subsequent speaker thereon three minutes provided that these time-limits may in relation to any speaker be increased by a maximum of three minutes at a time if the Members present so consent by Resolution of the Council, such consent to be ascertained without debate.
- 16.11. Subject as hereinafter provided, no delegate shall address the Meeting more than once on any motion or amendment, but if permitted by the Chairman, a delegate may reply to questions or give further information notwithstanding that he may already have addressed the Meeting.
- 16.12. The proposer of an original motion may speak for five minutes in reply but except with the leave of the Chairman, no proposer of an amendment shall have any right of reply.
- 16.13. After any reply allowed under paragraph 11. of this Article 16., the question shall, be put forthwith, provided always that any delegate may move without debate at the close of a speech of any other delegate that the question be put, and such motion, if seconded by a delegate of another member shall, unless the Chairman rules otherwise, be put to a vote forthwith.
- 16.14. Any delegate may move without debate at the close of the speech of any delegate (the "original delegate") that the meeting proceed to the next item of business on the agenda (a "guillotine motion") and such a guillotine motion, if seconded by a delegate of another member, shall, unless the chairman rules otherwise, be put to a vote forthwith. In the event that a guillotine motion is carried, the meeting shall (if appropriate) proceed to a vote on the original motion that the original delegate was speaking on and thereafter the meeting shall proceed to the next item of business on the agenda. If a guillotine motion is not carried, a further guillotine motion that the meeting proceed to the next business during the same debate shall not be made within half an hour.
- 16.15. Every Resolution (including any amendment to a Resolution) shall be proposed by a delegate and seconded by a delegate from another Member before being put to discussion at the Meeting.
- 16.16. The Chairman of the Meeting shall decide the order in which a resolution and any amendments to the resolution shall be voted upon.
- 16.17. In the event that an amendment is carried before the original resolution is voted upon, it shall become the substantive resolution. If the original resolution is voted upon and carried before any amendment is carried, the original resolution shall be deemed to be the decision of the meeting.
- 16.18. A vote may be taken by a show of hands, unless the Chairman, or any delegate requests, that there be a formal vote reflective of the number of Shares held by each Member, which may be taken by computer or roll call, as the Chairman may determine. If a roll call is taken, the Members shall be called in Spanish and English and in Spanish in alphabetical order.
- 16.19. In all questions to be decided by a bare majority of votes (other than the election of the President of the Federation under Article 18.C.) there shall, in the case of an equality of votes, be a second count, and if, upon such second count, there is again an equality of votes, the motion shall stand defeated.



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16.20. A secret ballot shall be held if the Chairman so directs or if any delegate so requests or if required under any of the by-Laws in force from time to time. Such secret ballot shall be conducted either by the use of a computerised voting system or as follows:

- (i) There shall be four ballot forms, representing one, three, four or five votes.
- (ii) Members with one, three or five votes shall be given one form representing the number of votes to which they are entitled.
- (iii) Members with seven votes shall be given two forms, one representing three votes and the other representing four votes together representing the total number of votes to which they are entitled;
- (iv) Members with nine votes shall be given two forms, one representing four votes, the other representing five votes together representing the total number of votes to which they are entitled;
- (v) Members with twelve votes shall be given three forms, one representing three votes, one representing four votes and a third representing five votes together representing the total number of votes to which they are entitled.

16.21. When calculating the number of votes required to obtain a majority neither abstentions nor spoiled ballot papers shall be taken into consideration.

16.22. Decisions taken at a General Meeting shall (unless provided in the relevant Resolutions or by this Constitution or any Regulations in respect of the international competitions of the Federation) become operative forthwith save that (and notwithstanding any other provision in the Constitution) Resolutions with regard to the acceptance of any application for Membership or for any increase or decrease of votes, which shall become operative on 1st of January following the General Meeting.

17. COMPOSITION OF THE BOARD OF DIRECTORS

17.1. The Board of Directors shall consist of the President (who shall be elected in accordance with Article 18.) and six other persons (who shall be elected in accordance with Article 19.).

- (i) Moreover, shall consist of a General Secretary named by the President, who must live in the city where one of the offices of the IVTF is located: headquarters or one of the operative offices.
- (ii) Moreover, shall consist of a Treasurer named by the President.
- (iii) The General Secretary may act as Treasurer.

17.2. Election as a member of the Board of Directors shall be personal, and no Director shall be accountable to the Member from which he is drawn or any Regional Association in respect of anything done or omitted to be done by him in his capacity as such Director.

17.3. No person shall be eligible for nomination and election as a member of the Board of Directors unless he:

- (i) Is a national of a country (including a newly formed independent country resulting from the division of a former country) which has played in the Absolute Team World Championships at least four times or, in the case of an African, Asia or Oceania Member, is a national of a country whose Association was either:
 - * is an Associate Member of the Federation; and
 - * has held Membership of the Federation for at least three years; and
- (ii) has attained the age of twenty-one (21) and enjoys civil and political rights; and
- (iii) not have been sanctioned or disqualified by any national or international sport organisation for a period greater than ninety (90) days; and
- (iv) not be directly or indirectly linked to any commercial activity related to the sport of Virtual Tennis.

18. THE PRESIDENT OF THE FEDERATION

18.1. The President shall be elected for a term of four consecutive years, and must coincide with Olympic periods (unless

earlier removed in accordance with these Articles), by Resolution of the Council at an Annual General Meeting. Such four year term shall commence at the end of the Annual General Meeting at which he was elected. For the avoidance of doubt the post of President shall be a full time appointment and the President shall by virtue of his office also be an Officer of the Federation. The President may remain a member of any Member or Regional Association but immediately upon appointment must retire from (and during the term of his office shall not accept) any office or other executive or honorary position with any Member or Regional Association. The position of President is incompatible with any other national or international position within the structure of the IVTF or depending on the same. The President shall be entitled to remuneration for his services and reimbursement of the reasonable expenses incurred by him in performing his duties.

The level of such remuneration and the terms and conditions (including where the duties of the President are to be performed) of the President's engagement by the Federation will be fixed by the Board of Directors and so the President will, if required by the Board of Directors, enter into a formal engagement agreement with the Company setting out the terms as agreed between the Board of Directors and the President. The President shall be Chairman of the Board of Directors and subject to the provisions of Article 16.3. shall call and preside as Chairman the Meetings of Board of Directors, at Annual General and Extraordinary General Meetings of the Federation, except than predicted by Article 18.4., until his successor shall have been appointed.

18.2. Nomination

Nominations for the post of President may be made only by Members who have played in the World Absolute Virtual Tennis Championships at least four (4) times, or by one or more members of the Board of Directors.

Any such nomination shall be in writing and must reach the Federation not later than three months before the Annual General Meeting at which such election take place.

18.3. Election

The following procedure shall apply to the election of the President:

- (i) If there be only one candidate, he shall be declared elected.
- (ii) If there is more than one candidate, a ballot shall be conducted and if upon such ballot:
 - * One candidate received more than 50% of the votes cast, he shall be declared elected.
 - * No candidate receives more than fifty percent (50%) of the votes cast, a second ballot shall be held for the two candidates who receive the highest number of votes PROVIDED that if a third candidate received twenty-five percent (25%) or more of the votes cast in the first ballot, he shall also be included in such second ballot. If on this second ballot, a candidate receives more than fifty percent (50%) of the votes cast, he shall be declared elected. If no candidate receives more than fifty percent (50%) of the votes cast on this second ballot, a third ballot shall be held for the two candidates who have received the highest number of votes. On this third ballot, the candidate receiving the highest number of votes shall be declared elected. In the event that the two candidates in the third ballot receive an equal number of votes, there shall be a further election between those two candidates only to determine the successful candidate.

18.4. Death, retirement, termination or disability of the President

In the event of the death, retirement, termination or disability of the President, the Executive Vice President, or in the absence of an Executive Vice President, one of the other Vice Presidents as may be determined by the Board of Directors, shall assume the powers and duties of the President until a new President is elected at the next General Meeting, or until the disability of the President is removed.

18.5. The President:

- (i) Is the legal representative of the IVTF and shall sign all the necessary documents, agreements and powers. At the same time, and as a means of protection for his actions, he will not be permitted to sign contracts that go beyond his mandate as President. He will also not be able to sign contracts or agreements without prior approval from the Board of Directors to be decided during an official meeting of the Board;

- (ii) shall appoint and terminate the General Secretary, the Treasurer and the Presidents of the Commissions

- and Committees;
- (iii) shall in cases of urgency, adopt the decisions considered reasonable, notifying and explaining rationale to the Board of Directors of his/her measures in short order.
 - (iv) will be aided by the Presidential Committee, composed of the President himself/herself, the General Secretary, the Treasurer and a maximum of five advisors, which are named by the President.

19. NOMINATION, ELECTION AND TENURE OF DIRECTORS

- 19.1. Members of the Board of Directors other than the President shall be elected by the Members at an Annual General Meeting of the Federation for four year-terms (and must coincide with Olympic periods), will take up their posts immediately after the end of the General Assembly in which they have been elected, and shall continue to hold office until the conclusion of the Annual General Meeting held four years after their election. Any member of the Board of Directors shall be eligible for re-election.
- 19.2. The Annual Report of the Board of Directors to the Annual General Meeting shall include a list of retiring Board members; the record of attendance at meetings of the Board of Directors over the preceding four years; and the names of persons for whom nominations have been received in accordance with sub-paragraph 19.3. of this Article.
- 19.3. Nominations for membership of the Board of Directors, other than in respect of the President, shall be made by Members only (other than by a Member whose subscription is in arrears at the time of the Annual General Meeting). Any such nomination shall be in writing, duly authorised by the President, General Secretary or other legally appointed representative of such member and must be a person who is a national of the country of the Member who has nominated them and must reach the Company in accordance with the provisions of Article 15.
- 19.4. Nominations for the election as a member of the Board of Directors should only be accepted by those persons who expect to be able to attend Board of Directors meetings with reasonable regularity.
- 19.5. The rules and procedures for the nomination of candidates for election to the Board of Directors shall be as follows:
- (i) In the event of failure to find a qualified and acceptable candidate from any of the geographical areas specified in Article 19, or from the Members who have the maximum votes, the Council may proceed to elect members to the Board of Directors to fill any vacancy created, irrespective of such geographical specifications.
 - (ii) Nominations shall be listed on the ballot paper in alphabetical order and the names of retiring members nominated for re-election shall be marked thereon with an asterisk.
 - (iii) Voting delegates shall be instructed to delete the names of those candidates whom they do not wish to elect, leaving only the names of the six candidates they wish to elect. Any ballot paper submitted with fewer or more than six remaining (undeleted) names shall be declared null and void.
 - (iv) The six candidates with the highest number of properly recorded votes shall be declared elected who (unless sub-paragraph 19.5.(i) has become applicable) taken collectively enable the following conditions to be fulfilled.
 - a) Two persons, each from a different Member, from those Members having not less than nine (9) votes (these persons, taken together, are likely to satisfy two of the conditions set out in sub-paragraphs (b) to (f) below).
 - b) One person from amongst Members in Asia and Oceania;



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- c) One person from amongst Members in South America;
- d) One person from amongst Members in Africa;
- e) One person from amongst Members in Europe;
- f) One person from amongst Members in the group of countries comprising the United States of America, Canada, Mexico, the countries of Central America, Panama, the Isles of the Caribbean and Bermuda, and
- g) Such additional number of persons as is necessary to fill the remaining places on the Board being

persons from amongst Members and having the next greatest number of votes cast once persons filling the conditions of sub-paragraphs (a) to (f) above have been elected, subject to a limit of six persons in total from any one of the regions specified in sub-paragraphs (b) to (f) above and subject also to a limit in total of one person from any one member.

- 19.6. In the event two or more candidates receive an equal number of votes for sixth place in the election, there shall be a further election between those candidates only, to determine the successful candidate for such sixth place.
- 19.7. The Board of Directors shall have the power to fill any vacancy in the Board of Directors subject to confirmation at the next Annual General Meeting.
- 19.8. The continuing Board of Directors may act notwithstanding any vacancy to its body. PROVIDED that if their number is reduced below the necessary quorum of members, and there are no available candidates not elected in the past General Meeting to fill the vacancies, the Board of Directors shall call for an Extraordinary Meeting to elect solely the members to fill the vacant places, because the continuing member or members of the Board of Directors should maintain their position until his mandatory expires.
- 19.9. The office of a member of the Board of Directors shall ipso facto be vacated in the event that a member:
- (i) Becomes bankrupt or suspends payment to or compounds with his creditors; or
 - (ii) Is medically certified to be a person of unsound mind or all the other members of the Board of Directors unanimously resolve that he is physically or mentally incapable of performing the functions of a member of the Board of Directors; or
 - (iii) Is convicted of a criminal offence and receives a custodial sentence; or
 - (iv) By notice in writing to the Federation resigns as a member of the Board of Directors; or
 - (v) Violates the disclosure requirements of the Act; or
 - (vi) Is removed by Resolution of the Council.
 - (vii) Have been sanctioned or disqualified by any national or international sport organisation for a period higher than ninety (90) days.
- 19.10. With the exception of the President, or an Executive Vice President, members of the Board of Directors shall not be entitled to remuneration for their services but shall be entitled to be repaid out of the funds of the Federation: all travel expenses actually incurred (all claims for travelling expenses to be based on Economy Class air travel, however styled) and necessary hotel expenses incurred in connection with their attendance at meetings of the Directors and General Meetings of the Council.

20. POWERS AND DUTIES OF DIRECTORS

- 20.1. The management of the Federation shall be vested in the Board of Directors who, in addition to the powers and authorities conferred upon them by this Constitution or the Act may exercise all such powers and do all such acts as are expressly directed or required to be exercised or done by Resolution of the Council subject nevertheless to the provisions of the Act and of the Constitution.
- 20.2. Without derogating from the generality of the foregoing, between General Meetings of the Federation, the Board of Directors shall have all such powers as may be necessary or expedient to carry on the work of the Federation and the day-to-day management of its affairs and may delegate such of their powers and duties to a member of the Professional Staff appointed by them from time to time, or the President or an Executive Vice President. These powers shall

confer the necessary authority to resolve disputed issues which are not defined in the by-Laws of the IVTF.

20.3. Without derogating from the generality of sub-paragraph 1. of this Article 20., it is hereby expressly declared that the Board of Directors shall have the following powers:

- (i) To amend any by-Laws or Regulations of the Federation consequent upon Resolution of the Council and

- subject to the provisions herein.
- (ii) With respect to the international competitions of the Federation:
 - a) To manage or supervise such competitions;
 - b) To amend the Regulations applicable to any such competition consequent upon Resolution of the Council;
 - c) To adopt, approve and apply the Rules, Regulations and Codes of Conduct governing the international Virtual Tennis competitions, which are managed or directly or indirectly authorised by the Federation;
 - d) To decide any appeals or disputes arising among Nationals participating in such competitions;
 - e) Execute the control in order is forwarded the information to any Associate Member regarding the decisions of Disciplinary Boards (Disciplinary Committee and Appellation Committee), as for example to suspend from any competition managed by the Federation for such period of time as predicted in the Disciplinary Regulations or the Disciplinary Committee may determine any Virtual Tennis player, captain, referee, umpire or other official who is in breach of the Regulations or the competition or who, in the opinion of the Disciplinary Committee informed by an Associate Member or by the Board of Directors, acts contrary to the interests of such competition or in a manner detrimental to the sport of Virtual Tennis or is likely to bring the competition into disrepute.
 - (iii) To administer the finances (including without limitation), the assets and the liabilities of the Federation for any of the purposes of the Federation and for carrying on any business or transaction which the Federation is authorised to carry on under the Act.
 - (iv) In relation to any of the duties set out in the above Articles and to the extent necessary to authorise the exercise of any such duty or power, the objects of the Federation which are principally set out in the Memorandum of Association and the by-Laws, shall be deemed to include as an additional object of the Federation, any such duty or power set out in this Article, provided always that no additional object shall be included which conflicts with or derogates from the objects set out in the Memorandum of Association and the by-Laws.

21. PROCEEDINGS OF THE BOARD OF DIRECTORS

- 21.1. Subject to the provisions of these Articles, the Directors may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit.
- 21.2. Notices of meetings of the Board of Directors shall be served upon the Board of Directors by the Professional Staff and each of them thirty (30) days before the respective dates fixed for such meetings PROVIDED that in cases of urgency, the President may authorise any shorter period of notice.
- 21.3. The Chairman of the Board of Directors may convene a meeting of the Board of Directors whenever, in his opinion, the importance of the business makes it necessary and the Chairman shall convene a meeting of the Board of Directors on the demand of any four other members of the Board of Directors.
- 21.4. The President shall preside at all meetings of the Board of Directors as Chairman or, if there is no President for the time being or if the President is unable or unwilling to attend, the members of the Board of Directors present shall choose one of their number to be the Chairman of the meeting.
- 21.5. Unless otherwise required by these Articles, all questions (other than questions of procedure) at meetings of the Board of Directors and all Resolutions of the Board of Directors

shall be decided by a majority of votes. In the case of an equality of votes, the Chairman shall have a second and casting vote. PROVIDED that in the case of postal, fax or e- mail voting called for by the Chairman, the required majority shall be two-thirds of the Board of Directors.

21.6. The quorum for a meeting of Board of Directors shall be four (4).

21.7. All acts done by any meeting of the Board of Directors, or of a Sub Committee of the Board of Directors, or by any

person acting as a member of the Board of Directors, shall notwithstanding that it afterwards be discovered that there was some defect in the election of any such person or persons acting as aforesaid, be as valid as though every such person had been duly elected and was qualified to be a member of the Board of Directors.

- 21.8. A Resolution in writing signed by all of the Board of Directors shall be as valid and effectual as if it had been passed at a meeting of the Board of Directors duly called and constituted.
- 21.9. All questions of procedure arising at, or in relation to, a meeting of the Board of Directors not specifically regulated by these Articles or the Act shall be decided by a majority of the Board of Directors present.
- 21.10. If a Director has an actual or perceived conflict of interest in a matter that relates to the affairs of the Federation the Chairman may request the relevant Director to excuse himself/herself from the meeting or to refrain from voting or participating in discussion on the matter. If there is an objection to the Chairman's ruling or the conflict is with respect to the Chairman, the Board (excluding the relevant Director or Chairman as the case may be) shall vote on the issue and a simple majority vote that a conflict exists or may exist is sufficient for the meeting to request the Chairman or Board Member concerned to excuse himself/herself from the meeting or refrain from participating in discussion on the matter.
- 21.11. During the meetings of the Board Directors shall be prepare the minutes of meeting shall be distributed to all Board members for final review and approval. The minutes of the meeting will be archived in the IVTF offices for future reference.

22. OFFICERS

- 22.1. (a) The Officers of the Federation shall consist of a President; one or more Vice-Presidents; an Honorary Treasurer; and such other Officers as the Board of Directors may from time to time think necessary.
- (b) The Officers shall perform such duties as may be prescribed by the Act or this Constitution or assigned from time to time by the Board of Directors or the Council.
- (c) The Officers of the Federation shall hold office until their successors are appointed. PROVIDED that any Officer may be removed at any time by Resolution of the Council.
- 22.2. EXECUTIVE VICE-PRESIDENT AND OTHER VICE-PRESIDENTS
- (a) In the event that the Chief Operating Officer of the Federation (or equivalent position) is a member of the Board of Directors that member shall be known as Executive Vice President.
- (b) The Executive Vice-President shall be entitled to such remuneration for his services and to be paid all expenses incurred by him in the performance of his duties as may be agreed by the Board of Directors from time to time.
- (c) The Board of Directors shall elect biennially from among the Board of Directors the Executive Vice-President.
- (d) In the event of the death, retirement, or disability of the President, the Executive Vice-President or (in the absence of an Executive Vice-President) one of the other Vice Presidents as may be determined by the Board of Directors, shall assume the powers and duties of the President until a new President is elected at the next General Meeting or until

the disability of the President is removed.

- (e) When standing in for the President, the Executive Vice-President or one of the other Vice Presidents, are subject to the same incompatibilities as the former.

22.3. HONORARY TREASURER

- (a) An Honorary Treasurer (resident in the country where the accounts are kept) shall be elected for a two-year term by Resolutions of the Council at an Annual General Meeting of the Federation. Nomination for the position of Honorary Treasurer shall be made by the Board of Directors.
- (b) The person thus elected Honorary Treasurer shall be eligible for re-election.
- (c) The Honorary Treasurer shall be entitled to attend all Meetings of the Council and of the Board of Directors, and may, if he so desires and if appointed or elected to do so, act as the delegate of one Association at a Meeting of the Council, but unless so acting for a voting member he shall not be entitled to vote at such meetings.
- (d) The Honorary Treasurer shall not be entitled to payment for his services but shall be repaid out of the funds of the Federation all expenses properly incurred by him in connection with his office and duties.

22.4. HONORARY LIFE PRESIDENT

- (a) Persons who have rendered long and distinguished service as President of the Federation (including for this purpose past service as President of the Federation) may be nominated by the Board of Directors for the position of Honorary Life President of the Federation. Any such election shall be conducted at an Annual General Meeting by secret ballot and shall require a four-fifths majority Resolution of the Council.
- (b) Honorary Life Presidents may attend and speak at all General Meetings and meetings of the Board of Directors but shall not be entitled to vote.

22.5. HONORARY LIFE VICE-PRESIDENTS

- (a) Persons who have held the office of President and who have rendered long and distinguished service to the Federation (including for this purpose past service as President of the Federation) and persons who have rendered long and distinguished service as Vice-President of the Federation (including for this purpose past service as Vice-President of the Federation) may be nominated by the Board of Directors for the position of Honorary Life Vice-Presidents of the Federation. Any such election shall be conducted at an Annual General Meeting by secret ballot and shall require a four-fifths majority Resolution of the Council.
- (b) Honorary Life Vice-Presidents may attend and speak at all General Meetings but shall not be entitled to vote.

22.6. HONORARY LIFE COUNSELLORS

- (a) Persons who have rendered long and distinguished service to the Federation (including for this purpose past service to the Federation) may be nominated by the Board of Directors for the position of Honorary Life Counsellors of the Federation. Any such election shall be conducted at an Annual General Meeting by secret ballot and shall require a four-fifths majority Resolution of the Council.
- (b) Honorary Life Counsellors may attend and speak at all General Meetings but shall not be entitled to vote.

23. COMMITTEES AND COMMISSIONS

- 23.1. Without prejudice to the generality of any power of delegation conferred upon the Board of Directors by these Articles, the Board of Directors may delegate any part of their work to Committees (including individual representatives) or Commissions, and will, in accordance with the regulations, determine the

area and degree of the work to be carried out the Committees created, establishing their scope, responsibilities and obligations, as well as the internal structure of each one. Such Committees or Commissions may include appropriately qualified persons, other than members of the Board of Directors, as the Board of Directors may from time to time appoint at their discretion.

23.2. The President shall ex-officio be a member of all such Committees and Commissions, without voting rights.

23.3. The Disciplinary Committee need to be created; the Board of Directors will be responsible for the appointment and for designating the person to preside.

- 23.4. Without prejudice to the generality of the sub-paragraph 1. of this Article 23., the Board of Directors shall appoint the following standing Committees for the World Absolute Team Championships, the World Open Championships, the Olympics, the College Competitions, the Junior Competitions and the Wheelchair and other physical and intellectual disability Virtual Tennis Competitions, whose duties shall be as set out in the Regulations for the event, and such other additional Committees or Commissions as they deem necessary from time to time. Such Committees and Commissions shall stand until such time as the Board of Directors determine. The duties of any such Committees or Commissions shall be set out in the by-Laws.
- 23.5. All Committees, Commissions and appointed representatives, shall submit regular reports to the Board of Directors.

24. ACCOUNTS OF THE FEDERATION

- 24.1. Unless otherwise decided by the Council at the Annual General Meeting, the financial year of the Federation shall close on the 31st. day of December in each year, and an annual statement of account shall be prepared as soon as practicable thereafter. The Statement of Account should be audited from independent entity when the Federation's incomes amount will be higher than 500 thousand US dollars.
- 24.2. The reporting currency of the Federation shall be the lawful currency of The United States of America.
- 24.3. The Board of Directors shall cause true accounts of the receipts and disbursements of cash and of the assets and liabilities of the Federation to be kept at the Registered Office of the Federation or at such other place as the Board of Directors subject to the Act may from time to time appoint.
- 24.4. Subject to any reasonable restrictions imposed from time to time by the Board of Directors as to the time and method of inspection, such accounts shall be open to the inspection of Members during normal business hours.
- 24.5. 24.5. The Board of Directors shall at each Annual General Meeting lay before the Council an Statement of Account, audited if corresponds, showing:
- (i) A Statement of Income and Expenditure for the past year; and
 - (ii) A Balance Sheet containing a summary of the assets and liabilities of the Federation.
- 24.6. The Board of Directors shall control the accounts of the Federation and any Funds, which may be established for the International Competitions, or other activities of the Competitions or other activities of the Federation.
- 24.7. The funding for the management of the Federation are raised through contributions, donations and revenues from public grants. The main sources of income for the Federation comes by the annual membership dues, secretariat right fees and official tournament and championships rights fees, and players participation dues as well as courses and seminars, etc ..

25. COMPETITIONS

- 25.1. The title "World Championships" in connection with Virtual Tennis, shall not be instituted or revived at any time without the unanimous consent of a General Meeting of the Council.
- 25.2. The World Team Championships, Absolutes, Junior and Senior, and World Open Competition shall be open only to Members of the IVTF. In the case of all other team competitions, entries may be accepted from and Members. Only players who are eligible to represent a country in accordance with the

regulations adopted may be nominated members of the team of that country.

- 25.3. The duties of the World Team Championships, Absolutes, Junior and Senior, and World Open Committees shall be as set out in the Regulations for the World Team Championships, Absolutes, Junior and Senior, and World Open Competition Competitions, which can only be amended by the Council.

25.4. The Regulations of the World Team Championships, Absolutes, Junior and Senior, and World Open Competitions, may be altered from time to time by the Board of Directors if due notice of the principles embodying such alteration shall have been given in accordance with Article 15 and such principles or ones having the like effect shall be carried by a two-thirds majority resolution of the Council, unless otherwise stated in the Regulations in question (see also Appendix B).

Any alterations so made shall take effect from the next following competition, unless the Meeting shall by the like majority decide otherwise.

25.5. The Regulations of the World Team Championships, Absolutes, Junior and Senior, and World Open Competitions may be altered by the Board of Directors if the matter is deemed to be urgent. In such event the Council shall vote to ratify or reject the Board's alteration. Such vote shall be conducted by e-mail, fax or post, the ballots to be sent within fifteen (15) days of the Board's vote and returned within thirty (30) days of the Board's vote. Any unreturned ballot shall be deemed a vote to ratify the Board's alteration.

25.6. The players who are resident in countries in which there is no entity with any kind of relation with the IVTF, will require prior authorisation from the Board of Directors to participate in a IVTF competition.

26. RULES OF VIRTUAL TENNIS

The official and decisive text of the Rules of Virtual Tennis shall be forever in the English language and no alteration or interpretation of such Rules shall be made except at an Annual General Meeting of the Council, nor unless notice of the Resolution embodying such alterations shall have been received by the IVTF in accordance with Article 15. and such Resolution or one having the like effect shall be carried by a majority of two thirds of the votes recorded in respect of the same.

Any alteration so made shall take effect as from the first day of January following, unless the Meeting shall by the like majority decide otherwise.

The Board of Directors shall have power, however, to settle all urgent questions of interpretation subject to confirmation at the General Meeting next following.

This Article shall not be altered at any time without the unanimous consent of a General Meeting of the Council.

27. NOTICES

27.1. A notice shall be deemed to have been received by any Member when hand-delivered by personal delivery or by an internationally recognised courier service, or when transmitted by facsimile or e-mail, or seven (7) business days after being deposited in the mail, with postage prepaid, return receipt requested, addressed to such Member at its last-known address.

27.2. For the avoidance of doubt, for the purposes of correspondence, and the receipt and issue of notices in connection with this Constitution, the Professional Staff shall be the representative of the Federation.

28. INDEMNITY

28.1. The Federation shall immediately upon notification of a claim fully indemnify and hold harmless the Board of Directors, Officers and members of its Professional staff from and against any costs, expenses, liabilities and awards arising out of any action instituted in any jurisdiction at any time against the Federation or any of the above such persons as a direct result of the activities of such persons where they are/were within the scope of the Federation's responsibilities.

28.2. Provided however that no said indemnified persons shall be able to claim the advantage of the



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indemnity in 28.1. above where the cause of the action, costs, charges, losses, damages or expenses is the result, in the opinion of the Board of Directors, of the fraudulent, willful neglect or default of said indemnified persons.

29. MISCELLANEOUS PROTOCOLS

- 29.1. The official languages of the Federation shall be English and Spanish, but the Board of Directors may, at their discretion, arrange for the interpretation or translation of this Constitution into other languages PROVIDED ALWAYS that should there be any difference in interpretation as between the Spanish version and any other translation, the Spanish version shall prevail.
- 29.2. Any person who accepts a position in the administration of the Virtual Tennis game within the Federation, and has any financial interest in the Virtual Tennis game must, before his appointment, state in writing all such interests. Directors of the Federation must provide an annual statement of interests to the board of directors listing all financial interests in Virtual Tennis, memberships of all other Virtual Tennis bodies and any other items that could give rise to potential conflicts of interest. Failure to do so may lead to dismissal from the position held.
- 29.3. In the case of an international appointment made by an Associate Member or by a recognised Regional Association, the Board of Directors of the Federation shall have power to veto such appointment if, in their opinion, it is not in the best interests of the sport of Virtual Tennis that such appointment be made or continued, as the case may be.

30. ALTERATION TO THE CONSTITUTION

- 30.1. Any alterations to the Memorandum and Articles shall require a two-thirds majority resolution of the Council. Any provision of the Memorandum and Articles that requires a majority vote greater than two-thirds may be altered only by a vote of the same majority.
- 30.2. If the Council shall resolve to amend any part of the Memorandum and Articles it may delegate the responsibility of approval of the final wording, of any such amendment, to the Board of Directors.
- 30.3. Any alterations so made shall take effect as from the first day of January following unless the Council shall by the like majority decide otherwise.
- 30.4. The Council may formulate, approve, issue, adopt, interpret and amend the by-Laws, not being inconsistent with the Memorandum and Articles, as it deems necessary or expedient or convenient for the proper conduct and management of the Federation.

31. ARBITRATION

- 31.1. Any dispute or difference not bound by the relevant handbooks or regulations of the various Tours and competitions of the Federation between a Member and the Federation or between the Federation and any other individual or organisation shall be referred to the Court of Arbitration for Sport, Lausanne, Switzerland. The rules of the Court of Arbitration for Sport shall govern the arbitration and the decision of the Court of Arbitration for Sport shall be final and binding on all parties concerned.
- 31.2. Any dispute or difference between two or more Members shall be referred by such Members to the Court of Arbitration for Sport, Lausanne, Switzerland. The rules of the Court of Arbitration for Sport shall govern the arbitration and the decision of the Court of Arbitration for Sport shall be final and binding on all parties concerned.
- 31.3. Any such Arbitration shall be governed by Switzerland Law.



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31.4. The Associated Members and Recognised Organisations agree not to present before any court of justice legal disputes between themselves or between themselves and the IVTF, and their incorporation to the IVTF implicitly implies that they renounce any right to take a dispute before a court of justice. Any such dispute shall be referred to the Court of Arbitration for Sport, unless the interested parties agree by common consent to anything else.

32. DISSOLUTION

The Federation shall not be dissolved except at a General Meeting of the Members specifically convened for the purpose and carried by a four fifths majority Resolutions of the Council in respect of the same.

33. APPLICATION OF THE COMPANY'S FUNDS IN THE EVENT OF DISSOLUTION

In the event of the dissolution of the Federation, the surplus assets of the Federation shall be paid to the Members in proportion to the last year annual Affiliation fee paid by each one, effectively accounted.



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by-LAWS OF INTERNATIONAL VIRTUAL TENNIS FEDERATION

1. DEFINITIONS AND INTERPRETATIONS

These by-laws form part of the Constitution of the Federation. Unless otherwise stated the definitions and terminology set out in the Memorandum and Articles of Association of the Federation shall apply to these by-Laws. In the event of ambiguity or inconsistency, the meaning conveyed in the Memorandum and Articles of Association shall prevail.

These by-laws may be amended in accordance with Article 30..

Reference to Articles herein shall mean Articles set out in the Articles of Association unless otherwise stated. References to Association herein shall mean Members and/or Members where the context permits. References to “the IVTF” herein shall mean “the Federation”, trading as “the International Virtual Tennis Federation”.

References to “Regional” herein shall be substituted with European, American, Pan-American, South-American, African, Asian, Middle East, etc..

References in these by-Laws importing the masculine gender shall include the feminine and neuter genders and vice versa unless otherwise stated.

The clause/section headings in these by-laws do not form part of the Constitution, they are for guidance purposes only and shall not form part of the construction or interpretation of the clause/section itself.

2. THE COMPETITIONS

2.1. EXCLUSIVE PROPERTY

The following words or descriptions are of exclusive property of the IVTF, and it could be authorised the use from Associate Members time to time when necessary:

- World Virtual Tennis Championships
- World Virtual Tennis Absolute Championships
- World Virtual Tennis Teams Championships
- World Virtual Tennis Championship for Teams
- World Virtual Tennis National Individual Championships
- World Virtual Tennis Championship for National Individual
- World Virtual Tennis Individual Championships
- World Virtual Tennis Championship for Individual
- World Open World Virtual Tennis Junior Championships
- World Virtual Tennis Championships for Junior Teams/for College Teams
- World Virtual Tennis National Junior/College Individual Championships
- World Virtual Tennis Championship for National Junior/College Individual
- “Regional” Virtual Tennis Championships
- “Regional” Virtual Tennis Absolute Championships
- “Regional” Virtual Tennis Teams Championships
- “Regional” Virtual Tennis Championships for Teams
- “Regional” Virtual Tennis National Individual Championships

- “Regional” Virtual Tennis Championship for National Individual
- “Regional” Virtual Tennis Individual Championships
- “Regional” Virtual Tennis Championship for Individual
- “Regional” Open
- “Regional” Virtual Tennis Junior Championships
- “Regional” Virtual Tennis Championships for Junior Teams/for College Teams
- “Regional” Virtual Tennis National Junior/College Individual Championship
- “Regional” Virtual Tennis Championship for National Junior/College Individual
- International Virtual Tennis Championships
- International Virtual Tennis Tournament
- International Virtual Tennis Tour
- International Virtual Tennis Meeting
- “Regional” Virtual Tennis Championships
- “Regional” Virtual Tennis Tournament
- “Regional” Virtual Tennis Tour
- “Regional” Virtual Tennis Meeting

2.2. COMPETITIONS FOR TEAMS AND FOR Individual

2.2.1. The following are the Official Individual and Team Competitions of the International Virtual Tennis Federation:

- The Competition of World Virtual Tennis Individual Championships event
- The Competition of World Virtual Tennis Teams Championships event
- The Competitions of “Regional” Championships as per above specific description.
- The Competitions of World and “Regional” Wheelchair Virtual Tennis Championships for Teams and for Individual event for
- The Competitions of World and “Regional” for physical and intellectual disability Virtual Tennis Championships for Teams and for Individual event

2.2.2. Other International Team and Individual Competitions may be organised and managed by the IVTF at the discretion of the Board of Directors.

2.2.3. The IVTF shall manage the Official Team and Couple Competitions in accordance with the Regulations adopted for the events, and shall hold and control the finances.

2.2.4. The IVTF shall own all international and national rights associated with these events, in accordance with the Regulations adopted, and shall register in its name all trade marks.

2.2.5. International Team and Individual Competitions may be officially recognised by the IVTF on an annual or permanent basis and be known as “Official Team and/or Individual Competition Recognised by IVTF”.

2.2.6. Applications for recognition shall be submitted by the Association or Regional Association concerned. Applications, which shall give full details of the event, shall be considered by the corresponding Committee (if exist) and also at last by the Board of Directors.

2.3. Individual COMPETITIONS

2.3.1. The following shall be classed as “Official Virtual Tennis Championships” and “Recognised Virtual Tennis Championships” of the International Virtual Tennis Federation.

2.3.1.1. Official Virtual Tennis Championships of the International Virtual Tennis Federation

- (i) Associations or members of Associations staging any Official Virtual Tennis Championships shall each make a payment of annual decided fee and

corresponding to their gross prize money to the IVTF on each occasion when the Championships are held. In all cases the necessary fee shall be forwarded to the IVTF before the event is held.

- (ii) Each of the above Official Virtual Tennis Championships shall consist of gender neutral events, which shall be played during the same period on the same grounds, or in different periods and places.
- (iii) Official Virtual Tennis Championships shall follow the policies of the IVTF.
- (iv) Due notice of applications for recognition shall reach the IVTF in accordance with article 15. Applications, which shall give full details of the event, including the proposed venue, shall be considered by the corresponding Committee (if exists) and finally by the Board of Directors.

2.3.1.2. 2.3.1.2. Promotional Official Virtual Tennis Championships recognised by the International Virtual Tennis Federation

- 2.3.2. Associations or members of Associations staging any Promotional Official Virtual Tennis Championships shall be excluded for a payment of fee to IVTF.
- 2.3.3. Each of the above Virtual Tennis Championships shall consist of gender neutral events, which shall be played during the same period on the same grounds, or in different periods and places.
- 2.3.4. Official Virtual Tennis Championships shall follow the policies of the IVTF.
- 2.3.5. Due notice of applications for recognition shall reach the IVTF in accordance with article 15. Applications, which shall give full details of the event, including the proposed venue, shall be considered by the corresponding Committee (if exists) and finally by the Board of Directors.

2.4. The following events are managed or owned by the International Virtual Tennis Federation.

- 2.4.1. Olympic Virtual Tennis Event
- 2.4.2. The Olympic Virtual Tennis Event and Youth Olympic Virtual Tennis Event are managed by the IVTF on behalf of the International Olympic Committee.
- 2.4.3. Paralympic Virtual Tennis Event
- 2.4.4. The Paralympic Virtual Tennis Event is managed by the IVTF on behalf of the International Paralympic Committee.
- 2.4.5. College Championships
- 2.4.6. The IVTF College World Championships
- 2.4.7. The IVTF Super-College World Championships
- 2.4.8. The College and Super-College Championships are owned by and under the direction and control of the IVTF.
- 2.4.9. Wheelchair Championships and other physical and/or intellectual disability Virtual Tennis Championships
- 2.4.10. The Wheelchair Virtual Tennis Masters and other physical and/or intellectual disability Virtual Tennis Master
- 2.4.11. The IVTF Wheelchair Virtual Tennis Masters and the other physical and/or intellectual disability Virtual Tennis Masters are owned by and under the direction and control of the ITF.
- 2.4.12. Official recognition may also be given to other Championships for one or more years.

2.5. The following Tours are the Official Virtual Tennis Tours of the International Virtual Tennis Federation

- 2.5.1. The IVTF Tour
The IVTF Tour is composed of Member-owned and/or sanctioned tournaments approved by the IVTF, which agree to abide by the IVTF Pro Tours Rulebook which details the rights and responsibilities of the IVTF, the tournaments and the players.
- 2.5.2. The IVTF Junior Tour
The IVTF Junior Tour is composed of the best international Junior tournaments owned or sanctioned by its member nations worldwide, approved by the IVTF Junior Competitions Committee, which agree to abide by the Junior Tour Regulations which details the rights and responsibilities of the IVTF, the tournaments and the players.

- 2.5.3. The IVTF College Tour
The IVTF Senior Tour is composed of the best international College tournaments owned or sanctioned by its member nations worldwide, approved by the IVTF College Committee (if exists, in the contrary by the Board of Directors), which agree to abide by the College Regulations which details the rights and responsibilities of the IVTF, the tournaments and the players.
- 2.5.4. The IVTF Wheelchair Virtual Tennis Tour and other physical and/or intellectual disability Virtual Tennis Tours
The Wheelchair Virtual Tennis Tour other physical and/or intellectual disability Virtual Tennis Tours are composed of tournaments approved by the Wheelchair Virtual Tennis other physical and/or intellectual disability Virtual Tennis Committee, which agree to abide by the Wheelchair Virtual Tennis other physical and/or intellectual disability Virtual Tennis Handbook which details the rights and responsibilities of the IVTF, the tournaments and the players.
- 2.5.5. Official recognition may also be given to other Tours for one or more years.

3. TOURNAMENTS, REGULATIONS AND AWARDS

3.1. WORLD CHAMPIONSHIPS

The IVTF may award the title of World Champion to players who have participated in a certain World Championship, in the different categories and typologies.

3.2. AWARDS FOR SERVICES TO THE VIRTUAL TENNIS GAME

Persons who have rendered long and distinguished services to the game of Virtual Tennis, may be nominated by their National Association or by the Board of Directors for an International Virtual Tennis Federation Award. The following categories are eligible for nomination by their National Association:

- 3.2.1 ADMINISTRATORS: Presidents, General Secretaries, International Secretaries or Executive Board of Directors (12 years' service); Delegates to the IVTF General Meetings (attendance at 10 Annual General Meetings); or Tournament Directors of Official IVTF Championships (10 years).
- 3.2.2 PLAYERS: Those who have played 8 World Team Championships.
- 3.2.3 NON-PLAYING CAPTAINS: Those who have officiated at 8 World Team Championships.

OFFICIALS: Referees or Chair Umpires of the World Championships Final (3 times); Referees or Chair Umpires of the World Championships matches (8 matches).

- 3.2.1 COACHES: for long and outstanding contribution to Virtual Tennis teaching, both nationally and internationally.
- 3.2.2 OTHERS: One person per year for long and outstanding contributions to the game of Virtual Tennis at the international level.

The BOARD OF DIRECTORS AWARDS are for nomination by the Board of Directors only. The Board may nominate Individual, National Associations or Regional Associations for a special service to Virtual Tennis or a specific contribution to the activities of the IVTF.

Nominations must reach the IVTF by the date set for acceptance of normal resolutions to the Annual General Meeting each year. They will be considered by the Board of Directors for approval at the following Annual General Meeting.

For the avoidance of doubt all awards previously made by the Federation for services to the Virtual Tennis Game will continue to be recognised and acknowledged by the IVTF.

4. VIRTUAL TENNIS ANTI-DOPING PROGRAMME

- 4.1. The Virtual Tennis Anti-Doping Programme (the “Programme”) is set out in full on the IVTF website (www.VirtualTennisIVTF.com) and in a separate rule book that is published and distributed by the IVTF to all National Associations. The purpose of the Programme is to maintain the integrity of Virtual Tennis and protect the health and rights of all Virtual Tennis players. Capitalised terms used in this by-law shall be as defined in the Programme.
- 4.2. It shall be a condition of membership of the IVTF that all National Associations or Federations or corresponding Organisations shall comply with the Programme, then accepts and supports the current policy of rejecting doping. The Programme shall also be incorporated either directly or by express reference into each National Association's rules and regulations. All National Federations shall include in their rules and regulations the procedural rules necessary to implement the Programme effectively. The rules of each National Association shall specifically provide that all Players, Player Support Personnel and other Persons under the jurisdiction of the National Association shall be bound by the Programme. Associated Members should in particular respect the requirements concerning doping that have been set by the IOC/WADA and should cooperate with the IVTF in the measures taken to detect and penalise any infraction. Is obligatory condition that all Associate Members of IVTF and Recognised Organisations by IVTF should accept rules, regulations and programmes of World Anti-Doping Code (WADC).
- 4.3. Any decision made by the Review Board or an Anti-Doping Tribunal under the Programme shall be recognised by all National Associations, which shall take all necessary action to render such results effective.
- 4.4. National Associations shall report to the IVTF at the end of every calendar year results of all Doping Controls within their jurisdiction sorted by Player and identifying each date on which the Player was tested, the entity conducting the test, and whether the test was In-Competition or Out-of- Competition. The IVTF may periodically publish such data received from National Associations.
- 4.5. The National Association shall regularly update the IVTF and WADA on the status and findings of any review or proceedings conducted by the National Association in relation to alleged Doping Offences.
- 4.6. The Board of Directors is authorised to develop and publish procedures and regulations to control doping, establishing the sporting sanctions that correspond to those who have broken the rules and in general take the educational measures it considers appropriate to guide players, judges, organisers and the people responsible for the doping controls in competitions.
- 4.7. The Board of Directors may amend the Programme at any time.



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5. UNIFORM VIRTUAL TENNIS ANTI-CORRUPTION PROGRAM

- 5.1. The Uniform Virtual Tennis Anti-Corruption Program (the “UPACP”) is set out in full on the website of the IVTF (www.VirtualTennisIVTF.com). The purposes of the UPACP are (I) to maintain the integrity of Virtual Tennis, (II) to protect against any efforts to impact improperly the results of any match, and (III) to establish a uniform rule and consistent scheme applicable to all Virtual Tennis events organised, sanctioned or recognised by the governing bodies (as defined under the UPACP) of professional Virtual Tennis.
- 5.2. As a condition of membership of the IVTF, each national association, corresponding organisation or recognised organisation must ensure:
- 5.2.1. That all persons under the National Association’s, corresponding Organisation’s or recognised Organisation’s jurisdiction, including all persons participating in events organised, sanctioned or recognised by the National Association, corresponding Organisation or recognised Organisation, comply with the same rules of conduct as the UPACP applies to those who participate in events organised, sanctioned or recognised by the governing bodies of professional Virtual Tennis, with similar sanctions to be imposed in the event of non-compliance; and
- 5.2.2. That anyone who has been ruled ineligible under the UPACP to participate in events organised or sanctioned by the governing bodies of professional Virtual Tennis is also automatically ineligible, for the same period, to participate in any capacity in events organised, sanctioned or recognised by the National Association, corresponding Organisation or recognised Organisation.
- 5.3. Each National Association, corresponding Organisation or recognised Organisation, shall regularly update the IVTF on the status and findings of any anti-corruption review or proceedings conducted by the National Association in relation to any person(s) under its national jurisdiction.

6. IVTF WELFARE POLICY

- 6.1. The IVTF Welfare Programme is set out in full on the IVTF website (www.VirtualTennisIVTF.com) covering the full range of events and activities under the remit of the IVTF. The purpose of the programme is to ensure clear guidelines are provided on the standards of welfare required in order to assure the safety and well-being of all of those involved with the sport.
- 6.2. While it is not a condition of membership of the IVTF that all National Associations, corresponding Organisation and recognised Organisation, shall comply with the programme, it is expected that all Associations should demonstrate best endeavours to apply all of the Welfare Policy guidelines. It is also recommended that the IVTF’s Welfare Policy is incorporated into each National Association’s regulations.
- 6.3. Where National Associations have, through local legislation, specific additional requirements relating to welfare, it should be ensured that these requirements are fulfilled in addition to the IVTF policy.
- 6.4. The Board of Directors may amend the programme at any time.

7. PENALTIES AND SUSPENSIONS

7.1. PENALTIES - ASSOCIATIONS AND THEIR AFFILIATED ORGANISATIONS

- 7.1.1. The Board of Directors, either directly or through the Disciplinary Committee, shall have power to call upon any Association to explain, investigate and deal with breaches of these by-Laws, or breaches of the Regulations for international competitions of the IVTF, or any act which in the opinion of the Board of Directors is against the interests of the Virtual Tennis, alleged to have been committed in its country by the Association itself or by one of its affiliated organisations: players, coaches, judges, officials, etc..
The Board of Directors, either directly or through the Disciplinary Committee, shall deal with the matter and shall have full power to inflict or request to inflict, upon the Association such prohibitions and penalties as may be deemed proper by at least two-thirds of the Board of Directors in a meeting. The punishment could be suspension, fine, other sanctions or combination of each of them. Any prohibition or penalties imposed or requested by the Board of Directors shall take effect forthwith and shall be reported to the next General Meeting of the IVTF for confirmation, revision or removal.
- 7.1.2. All fines and other penalties imposed under any Code of Conduct adopted by the IVTF, must be upheld by all Associations and other organisations.
- 7.1.3. The ITF shall publish any prohibition or penalty inflicted under this by-law, for enforcement by all affiliated Associations.

7.2. SUSPENSION FROM OFFICIAL TEAM AND/OR Individual COMPETITIONS

In addition to any suspension given in accordance with the Regulations for Official Team Competitions of the IVTF, any Association which, in the opinion of the Board of Directors, does not adequately represent the game of Virtual Tennis in its country or territory, or which has not acted in accordance with the Constitution of the IVTF, can be suspended from entry in Official Team and/or Individual Competitions by the Board of Directors with a two-thirds majority of the votes recorded at a meeting of the Board of Directors.

Each suspension shall remain in effect until removed by the Board of Directors with a two-thirds majority of the votes recorded at a meeting of the Board of Directors or by a resolution at an Annual General Meeting by a two-thirds majority of the votes recorded in respect of the same.

8. ROUTINE MATTERS / MISCELLANEOUS ISSUES

8.1. DUTIES OF COMMITTEES

- 8.1.1. The World Virtual Tennis Championship for National Teams and National Individual Committee
The duties of the World Virtual Tennis Championship for National Teams and National Individual Committee shall be as set out in the Regulations for World Virtual Tennis Championship for National Teams and National Individual Competition, which can only be amended by the Council. (See Article 25.3. – Competitions)
- 8.1.2. The World Virtual Tennis Championship for Individual – World Open Committee
The duties of the World Virtual Tennis Championship for Individual – World Open Committee shall be as set out in the Regulations for World Virtual Tennis Championship for Individual – World Open Competition, which can only be amended by the Council. (See Article 25.3. – Competitions)
- 8.1.3. Olympic Committee
The duties of the Olympic Committee shall be as set out in the Regulations of the Olympic Virtual Tennis Event, which can only be amended by the Board of Directors.
- 8.1.4. College Committee
The duties of the College' Committee shall be as set out in the IVTF College' Handbook, which can only be amended by the Board of Directors.
- 8.1.5. Juniors Committee
The duties of the Junior Competitions and the Junior World Virtual Tennis Championship for National Teams and National Individual Committee shall be as set out in the IVTF

Junior Tour Regulations and the IVTF Junior Team Competitions' and Junior World Virtual Tennis Championship for National Teams and National Individual competitions' Regulations, which can only be amended by the Council. (See Article 25.3. – Competitions)

- 8.1.6. Wheelchair Virtual Tennis and other physical and/or intellectual disability Committee
The duties of the Wheelchair Virtual Tennis and other physical and/or intellectual disability Committee shall be as set out in the IVTF Wheelchair Virtual Tennis and other physical and/or intellectual disability Handbook, which can only be amended by the Board of Directors.
- 8.1.7. Constitutional Committee
The duties of the Constitutional Committee shall be to advise and make recommendations to the Board of Directors on the Constitution, Memorandum of Association and by-Laws of the International Virtual Tennis Federation.
- 8.1.8. Finance and Audit Committee
The duties of the Finance and Audit Committee shall be to monitor and review all pertinent financial matters and to report to each meeting of the Board of Directors.
- 8.1.9. Competition Committee
The duties of the Competition Committee shall be to advise and make recommendations to the Board of Directors on the Regulations for the World Virtual Tennis Championships for Teams and National Individual, Absolutes, Junior and College Competitions, for the World Open Competition and other competitions of the International Virtual Tennis Federation.
- 8.1.10. Rules of Virtual Tennis Committee
The duties of the Rules of Virtual Tennis Committee shall be to advise and make recommendations to the Board of Directors on the Rules of Virtual Tennis.
- 8.1.11. Sport Disciplinary Committee
The duties of the Disciplinary Committee shall be to apply and check the application from the Associate Members the disciplinary rules and regulations, and to advise and make recommendations to the Board of Directors on the need of modifications or up-datings.

8.2. DUTIES OF COMMISSIONS

- 8.2.1. Athletes Commission
The duties of the Athletes Commission shall be to advise and make recommendations to the Board of Directors on all questions of concern to athletes.
- 8.2.2. Coaches Commission
The duties of the Coaches Commission shall be to advise and make recommendations to the Board of Directors on all matters relating to body training and Virtual Tennis coaching.
- 8.2.3. Media Commission
The duties of the Media Commission shall be to advise and make recommendations to the Board of Directors on all matters relating to the IVTF's relationship with the media.
- 8.2.4. Sport Science and Medicine Commission
The duties of the Sport Science and Medicine Commission shall be to advise and make recommendations to the Board of Directors on all questions of a medical and scientific nature concerning the game of Virtual Tennis and wheelchair Virtual Tennis and for people with other physical and/or intellectual disability.
- 8.2.5. Technical Commission
The duties of the Technical Commission shall be to advise and make recommendations to the Board of Directors on all technical questions and national teams questions concerning the game of Virtual Tennis.
- 8.2.6. Sportive Commission
The duties of the Sportive Commission shall be to advise and make recommendations to the Board of Directors on all sportive questions and competition questions concerning the game of Virtual Tennis.
- 8.2.7. Educational Commission

The duties of the Educational Commission shall be to advise and make recommendations to the Board of Directors on all educational, training, teaching and instructing questions concerning the game of Virtual Tennis.

8.3. PROCEDURES FOR THE REVIEW AND HEARINGS ON THE RULES OF VIRTUAL TENNIS

- 8.3.1. The Rules of Virtual Tennis could be modified in a General Meeting. Any proposal that may require a modification must be supported by a majority of two thirds of the votes cast. This article cannot be changed without the unanimous consent of a General Assembly.
- 8.3.2. The General Assembly is authorised to consider proposals that alter the rules only during 4 year intervals, beginning at the General Assembly of the 2004, unless special circumstances exist, that, in the opinion of four- fifths of the votes cast, justify the need to consider certain variations.
- 8.3.3. The Board of Directors is authorised, on behalf of the IVTF, to carry out experimental variations to the Virtual Tennis Rules.

8.4. PROCEDURES FOR THE RECOMENDATIONS TO THE UMPIRES OR JUDGES OF VIRTUAL TENNIS

The Board of Directors shall have the authority, on behalf of the IVTF, to introduce variations to the recommendations to umpires and judges, to the sporting vocabulary employed and to the lay out and indexes of the rules, as long as these variations do not imply a change of Virtual Tennis Rules.



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ANNEX 1: AFFILIATION FORM

The below signed, duly authorised to make this request, and acting in the name of

(Association, Federation or Organisation name) request by the present their acceptance as Associated Member of the International Virtual Tennis Federation.

We enclose a copy of our own By-Laws (1) and assume the responsibility, should our affiliation request be accepted and while it is upheld, of

(Association, Federation or Organisation name) observing and respecting the by-laws of the International Virtual Tennis Federation President

Address _____

Secretary _____

Address _____

Our organisation is responsible for the promotion of Virtual Tennis in _____

Number of Clubs _____

Number of players _____

The below signed certifies by the present that

(Association, Federation or Organisation name) is a legally founded Virtual Tennis Organisation and that they are authorised to request affiliation to the International Virtual Tennis Federation.

Signed _____

Date _____

Post _____ (2)

(1) The By-Laws must be ratified by an official or governmental Entity.

(2) For example: Post in the National Olympic Committee, Ministry, Council or Secretary of Sport, or Civil Servant.

APPENDIX A

1. VOTES REGISTER

(The names and the order of the countries appear in original version English)

1.1. Members:

1.2. Members (without votes):

None listed as yet. (2023)

2. Subscription rates 2023 (*)

Members and Members shall pay an annual subscription in accordance with Article 6.. The payments for the year 2023 and 2024 include

2.1. Members: US(\$) 5,000 and in addition a sum of US\$ 100,00 for each vote which it holds or becomes entitled by Resolution of the Council in accordance with Article 9.

The Recognised Organisations shall pay an annual subscription in accordance with Article 8.5.. The amount payable for the year 2023 is as follows:

2.2. Recognised Organisations: US(\$) 250,00 (*) Article 6.3.

2.3. Subscription fees shall be increased annually on a percentage basis indicated by the international index published by the Organisation of Economic Cooperation and Development (OECD).

3. Secretary Fee

The candidate to Associate Members shall pay a Secretary Fee or deposit in order to be analysed via the Presented documentation and discuss the admission possibility to IVTF, in accordance with Article 3.7.

The amount payable for the year 2023 is as follows:

3.1. Candidates to Associate Members: US(\$) 500,00

3.2. Acceptance of new Member: US(\$) 2.500,00

4. International Tournaments 2023

Approved regulations for the Official Virtual Tennis Tournaments recognised by the International Virtual Tennis Federation:

Fee for Tournaments IVTF Basic category: for the first two (2) tournaments, 150,00 Euros (€) for the following with a maximum of four (4) 250,00 US(\$).

Fee for Tournaments IVTF Bronze category: 300,00 US(\$)

Fee for Tournaments IVTF Silver category: 800,00 US(\$)

Fee for Tournaments IVTF Gold category: 1200,00 US(\$)

5. Payment deadlines

5.1. Subscription Rates or Annual Affiliation Fees:

Following the Art.6.4 of the By-Laws, the affiliation fee or subscription shall be due on the first day of January of each year.

Given the exceptional nature of the moment and for reasons of the Pandemic, the payment term for the 2023 fee without surcharge is extended until June 30 of the same year.

5.2. Participation Fee, International Tournaments Fees, Registrations to Courses, to Tournaments, to Championships, etc.

In order to avoid penalties, the receipts issued by the International Virtual Tennis Federation must be paid before the indicated deadline. In the contrary, a penalty charge of 15% will be applied.

In any case of the above and independent of the fees charged or outstanding, in order to be allowed to participate in an official IVTF Official International Championship the full dues must be paid 30 days prior to the start of the event.

LATE PAYMENT CHARGES:

Deadline Date	Amount to Pay	Penalty
After June 30th and prior to September 30th 2024	Yearly Fee Balance Outstanding	15 % penalty charge of your full annual fee
After June 30th and prior to September 30th 2024	If you have paid 50 % of your annual dues by March 31st but not the balance	15 % penalty charge of the balance outstanding
After September 30th 2024	Any amount of your annual fee outstanding	30 % penalty charge

VOTING

SUMMARY OF ITEMS REQUIRING OTHER THAN A BARE MAJORITY (ONLY THE DELEGATES OF MEMBERS MAY VOTE AT ANY MEETING OF THE COUNCIL)

Memorandum and Articles of Association

Article voting	Subject	Majority required of those
3.3.	Membership	Two-thirds
3.11.	Division of territory into two or more	Two-thirds
3.12.	More than one membership in respect of one country or territory	Two-thirds
4.2.	Suspension of Membership	Two-thirds
4.3.	Expulsion from Membership	Four-fifths
4.4.	Suspension or expulsion for non-payment of fees	Two-thirds
5.	Re-admittance to Membership	Two-thirds
7.3.	Affiliation of Regional Associations	Two-thirds
8.4.	Applications for Membership by Recognised Organisations	Two-thirds
8.7.	Expulsion of Recognised Organisations for Non-payment	Two-thirds
9.7.	Increases and reductions in Votes	Two-thirds
15.2.	Items of which due notice has not been given	Four-fifths
15.3.	Motion reversing a decision taken at the preceding General Meeting	Four-fifths
16.3. delegates	Election of Chairman in the event that the President is indisposed.	Bare Majority of voting present, each delegate to have only one vote
16.9.	Adjournment of a General Meeting	Two-thirds
22.2.C.	Honorary Life President	Four-fifths
22.2.D.	Honorary Life Vice-Presidents	Four-fifths
22.2.E.	Honorary Life Counsellors	Four-fifths

25.1. Reviving World Championships

Unanimity

25.4. Alteration to the Regulations for World
Championships Competitions

Two-thirds

26.	Alteration to the Rules of Virtual Tennis	Two-thirds
26.	Date of effect of changes to the Rules of Virtual Tennis	Two-thirds
26.	Alteration to Article 26	Unanimity
30.1.	Alterations to the Constitution	Two-thirds
	Alterations to Articles requiring more than two-thirds majority	Subject to Articles Specified above
30.3.	Date of Effect of Change	Two-thirds
	Alterations to Articles requiring more than two-thirds majority	Subject to Articles Specified above
32.	Dissolution	Four-Fifths

APPENDIX C

GUIDELINES FOR APPEALS

The information below is intended to provide guidelines for appeals in respect to IVTF competitions and decisions of IVTF Committees.

- 1. What can be appealed and to whom?**
 - a) Appeals against decisions by executives acting in connection with the regulations governing all IVTF competitions will initially be heard by the committee responsible for the competition.
 - b) Appeals by Member Nations against the decision, appeal ruling or interpretation of a committee responsible for competitions, including the World Championships Committees, shall be referred to the Board of Directors, whose decision shall be final and binding on all parties.
- 2. Who hears appeals?**
 - a) Appeals will be heard by eligible members of the Committee responsible for that competition. Appeals to the Board of Directors will be heard by eligible members of the Board.
 - b) Eligible members are those who are completely independent of the party or parties involved in the appeal. Members cannot participate if they have, or could be perceived as having, a direct or indirect interest in the outcome. They also cannot participate if they are nationals of any of the countries involved, or come from or represent the same country as the Appellant or Appellants, or if they are commercially involved with the Appellant.
 - c) Ineligible members shall not participate in the appeal proceedings. Furthermore, ineligible members will not be permitted to be present or take part in the deliberations involving the issues for which they have been declared ineligible. However, ineligible members may be permitted to make representations on appeals, provided that opposing parties are also permitted to make representations in accordance with Section 3 below.
- 3. Conduct of appeals.**
 - a) All appeals at the Committee level shall only be in writing. Appeals to the Board of Directors shall be in writing unless the Appellant wishes to be heard in person.
 - b) All appeals must be made in writing within one month of receipt by the Appellant of the decision from which they are appealing, in accordance with the notice provisions in Article 27 of this Constitution. The appeal papers shall comprise a statement of the reasons (with supporting evidence) and arguments why the decision was incorrect. If necessary, a written response from the original decision maker, and a further written response from the Appellant will be permitted.
 - c) Any party directly affected by the appeal shall also be permitted to make submissions. Eligible members deciding the appeal will discuss the appeal and issue a decision which shall be final and binding on all parties subject to a final appeal, in appropriate circumstances to the Board of Directors.
 - d) If the Appellant, in an appeal to the Board of Directors, wishes to appear in person, he or she may do so. In such cases, there must still be a prior written appeal stating the grounds of the appeal. A representative of the original decision maker or of the Committee that heard the original appeal shall also be present to respond to the verbal and written presentations by the



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Appellant. If new written submissions are provided, a final written response from the Appellant shall be permitted. Questions may be put to the parties present, by the directors hearing the appeal.

- e) The Board shall only hear oral representations when a reasonable opportunity is provided to opposing parties to hear and respond to these representations. In the event that oral representations or submissions are heard from an ineligible Board Member, the Board Member must exempt themselves following the representations, and shall not be permitted to participate in any aspect of the appeal deliberations

APPENDIX D

INTERNATIONAL OLYMPIC COMMITTEE

(Any amendments made to these Rules by the IOC will be accepted by the Federation)

Extracts from the Olympic Charter

Chapter 3 – The International

Federations Rule 25 Recognition of IFs

In order to develop and promote the Olympic Movement, the IOC may recognise as IFs international non-governmental organisations administering one or several sports at world level and encompassing organisations administering such sports at national level.

The statutes, practice and activities of the IFs within the Olympic Movement must be in conformity with the Olympic Charter, including the adoption and implementation of the World Anti-Doping Code. Subject to the foregoing, each IF maintains its independence and autonomy in the administration of its sport.

Rule 26 Mission and Role of the IFs within the Olympic Movement

1. The mission and role of the IFs within the Olympic Movement are:
 - 1.1. to establish and enforce, in accordance with the Olympic spirit, the rules concerning the practice of their respective sports and to ensure their application;
 - 1.2. to ensure the development of their sports throughout the world;
 - 1.3. to contribute to the achievement of the goals set out in the Olympic Charter, in particular by way of the spread of Olympism and Olympic education;
 - 1.4. to express their opinions on the candidatures for organising the Olympic Games, in particular as far as the technical aspects of venues for their respective sports are concerned;
 - 1.5. to establish their criteria of eligibility for the competitions of the Olympic Games in conformity with the Olympic Charter, and to submit these to the IOC for approval;
 - 1.6. to assume the responsibility for the technical control and direction of their sports at the Olympic Games and at the Games held under the patronage of the IOC;
 - 1.7. to provide technical assistance in the practical implementation of the Olympic Solidarity programmes.
2. In addition, the IFs have the right to:
 - 2.1. formulate proposals addressed to the IOC concerning the Olympic Charter and the Olympic Movement;
 - 2.2. collaborate in the preparation of Olympic Congresses;
 - 2.3. participate, on request from the IOC, in the activities of the IOC commissions.

Chapter 5 – The Olympic Games

II Participation in the Olympic Games

Rule 40 Eligibility Code

To be eligible for participation in the Olympic Games, a competitor, coach, trainer or other team official must comply with the Olympic Charter, including the conditions of eligibility established by the IOC,



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as well as with the rules of the IF concerned as approved by the IOC, and the competitor, coach, trainer or other team official must be entered by

this NOC.

The above-noted persons must:

- respect the spirit of fair play and non-violence, and behave accordingly; and
- respect and comply in all aspects with the World Anti-Doping Code.

by-law to Rule 40

1. Each IF establishes its sport's own eligibility criteria in accordance with the Olympic Charter. Such criteria must be submitted to the IOC Executive Board for approval.
2. The application of the eligibility criteria lies with the IFs, their affiliated national federations and the NOCs in the fields of their respective responsibilities.
3. Except as permitted by the IOC Executive Board, no competitor, coach, trainer or official who participates in the Olympic Games may allow his person, name, picture or sports performances to be used for advertising purposes during the Olympic Games.
4. The entry or participation of a competitor in the Olympic Games shall not be conditional on any financial consideration.

Rule 41 Nationality of Competitors

1. Any competitor in the Olympic Games must be a national of the country of the NOC which is entering such competitor.
2. All matters relating to the determination of the country which a competitor may represent in the Olympic Games shall be resolved by the IOC Executive Board.

by-law to Rule 41

1. A competitor who is a national of two or more countries at the same time may represent either one of them, as he may elect. However, after having represented one country in the Olympic Games, in continental or regional games or in world or regional championships recognised by the relevant IF, he may not represent another country unless he meets the conditions set forth in paragraph 2 below that apply to persons who have changed their nationality or acquired a new nationality.
2. A competitor who has represented one country in the Olympic Games, in continental or regional games or in world or regional championships recognised by the relevant IF, and who has changed his nationality or acquired a new nationality, may participate in the Olympic Games to represent his new country provided that at least three years have passed since the competitor last represented his former country. This period may be reduced or even cancelled, with the agreement of the NOCs and IF concerned, by the IOC Executive Board, which takes into account the circumstances of each case.
3. If an associated State, province or overseas department, a country or colony acquires independence, if a country becomes incorporated within another country by reason of a change of border, if a country merges with another country, or if a new NOC is recognised by the IOC, a competitor may continue to represent the country to which he belongs or belonged. However, he may, if he prefers, elect to represent his country or be entered in the Olympic Games by his new NOC if one exists. This particular choice may be made only once.
4. Furthermore, in all cases in which a competitor would be eligible to participate in the Olympic Games, either by representing another country than his or by having the choice as to the country which such competitor intends to represent, the IOC Executive Board may take all decisions of a general or individual nature with regard to issues resulting from nationality, citizenship, domicile or residence of any competitor, including the duration of any waiting period.

Rule 43 World Anti-Doping Code

The World Anti-Doping Code is mandatory for the whole Olympic Movement.

Rule 46 Technical responsibilities of the IFs at the Olympic Games

1. Each IF is responsible for the technical control and direction of its sport at the Olympic Games;
all elements of the



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2.

competitions, including the schedule, field of play, training sites and all equipment must comply with its rules. For all these technical arrangements, the OCOG must consult the relevant IFs. The holding of all events in each sport is placed under the direct responsibility of the IF concerned.

3. The OCOG must ensure that the various sports included in the programme of the Olympic Games are treated and integrated equitably.
4. As to the schedule and daily timetable of events, the final decision lies with the IOC Executive Board.
5. After consultation with each IF, the IOC Executive Board determines the number and selection of competitors for doping tests and all other anti-doping measures during the period of the Olympic Games.

APPENDIX E

TROPHIES PRESENTED BY THE INTERNATIONAL VIRTUAL TENNIS FEDERATION

The World Virtual Tennis Open Individual Championships Trophy
Presented every two years, in the even years, to the winning team of the Competition.

The World Virtual Tennis Open Teams Championships Trophy
Presented every two years, in the even years, to the winning team of the Competition.

The World Virtual Tennis Junior Individual Championships Trophy
Presented every two years, in the odd years, to the winning team of the Competition.

The World Virtual Tennis Junior National Team Championships for 18 and Under Trophy.
Presented every two years, in the odd years, to the winning 18 and Under couple of the Competition



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APPENDIX F

1. ANNUAL IVTF WORLD CHAMPIONS AWARDS

The World Ranking Champion at the closure of International Tour

The Junior World Ranking 18 and Under Champion at the closure of Junior International Tour



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